



## Proposal for X

### a new bill / policy / issue, a request for support

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#### Background

A brief statement about yourself, your organization (if applicable), what your organization does.

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#### The Issue / Problem / Opportunity

Summarize the issue for which you are seeking support or assistance; legislation from other states, share data.

- Consider using bullet points
  - Your summary should be quick and easy to read
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#### The Solution

Identify solutions and how your legislator can assist (for example, introducing new legislation or providing resources and support.)

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#### The Ask

Be specific about what you are asking the legislator to do.

- Introduce or take a position on a bill?
  - Provide feedback on your idea?
  - Suggestions of other people to contact and work with?
  - Sign a letter of support?
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#### Stakeholders / Supporters

Include a list of supporters.

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#### Contact Info

Include your contact information so that the legislator or legislative staff can contact you if they have questions or to follow up.

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