

FLOOR SESSIONS & ORDERS OF THE DAY



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This Public Access Room (PAR) workshop is designed to offer an introduction to the “Order of the Day” and House and Senate floor actions.

[Additional information can be found in the Hawaii State Constitution, the House and Senate Rules, and Mason’s Manual of Legislative Procedure.]

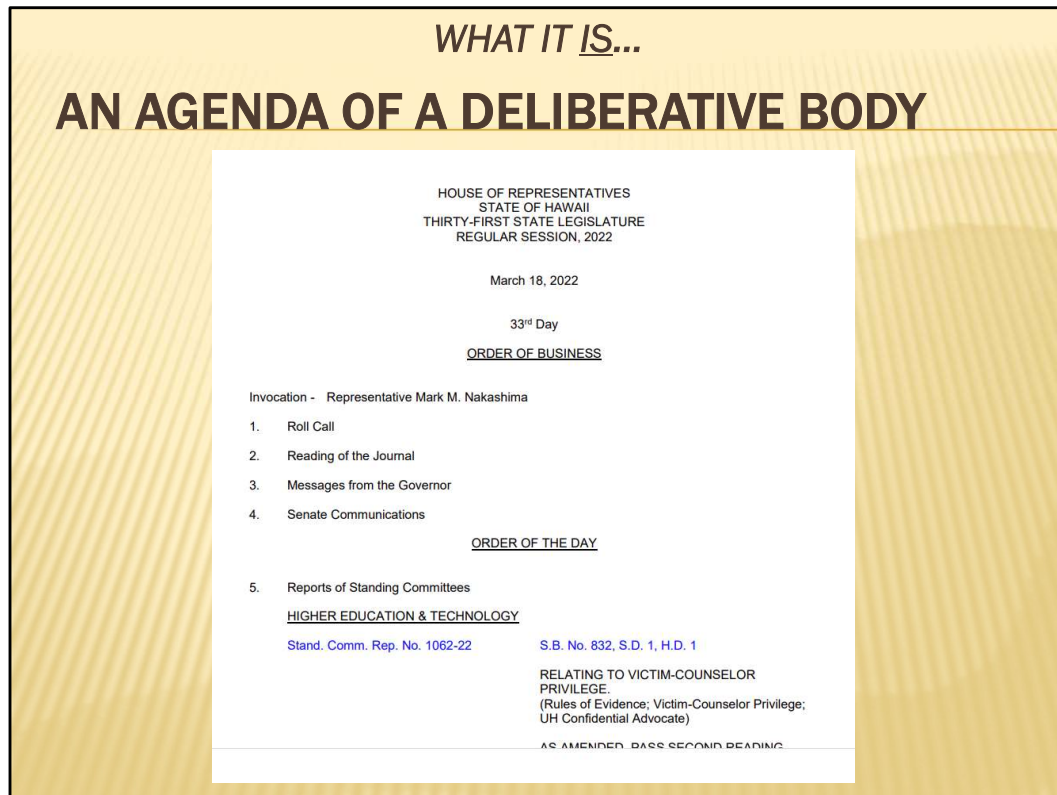
ORDER OF THE DAY

WHAT IT'S NOT...

... the daily special at your favorite restaurant



“Order of the Day” is an example of the special vocabulary used at the legislature.



What is referred to as the “Order of the Day” is the agenda of a deliberative body...

ORDER OF THE DAY = AGENDA

- ✕ Of either the Hawaii State Senate
 - = 25 members



In this case, the agenda for what is taking place on the floor of the Senate Chamber...

ORDER OF THE DAY (O.D.) = AGENDA

- ✕ Or the Hawaii State House of Representatives
 - = 51 members



Or on the floor of the House Chamber.

WHEN IS THE O.D. ISSUED?

- ✦ Only on Session days (days when they actually convene in the House or Senate chambers)
- ✦ No Session on:
 - Recess days
 - Holidays
 - Weekends

The Order of the Day is available only on days when the legislature is convening in chambers. The House and Senate do not meet in chamber on recess days, holidays or weekends.

RECESS DAYS?

- ✗ They're not out on the playground
- ✗ While the members don't meet in their chambers, they do have committee hearings, meet in caucus, and communicate with constituents



Recess days are days when the House and Senate do not convene in chambers. But the term does not mean that the members are out goofing around. Instead, they participate in committee hearings, informational briefings, and caucus meetings, and otherwise perform their legislative duties.

WHEN IS IT ISSUED?

- ✖ Session Days are indicated on the calendar

(FYI: there are 60 session days each Regular Session)

2022 SESSION CALENDAR

NOTE: ON THE 60 SESSION DAYS WHEN MEMBERS CONVENE IN THEIR RESPECTIVE CHAMBERS, THE SESSION DAY COUNT APPEARS IN A BOX ON THE LOWER RIGHT, LINE THIS []

Color code: [] = bills [] = resolutions [] = budget or fiscal bills [] = Non-Admin Bill [] = Holiday Cutoff

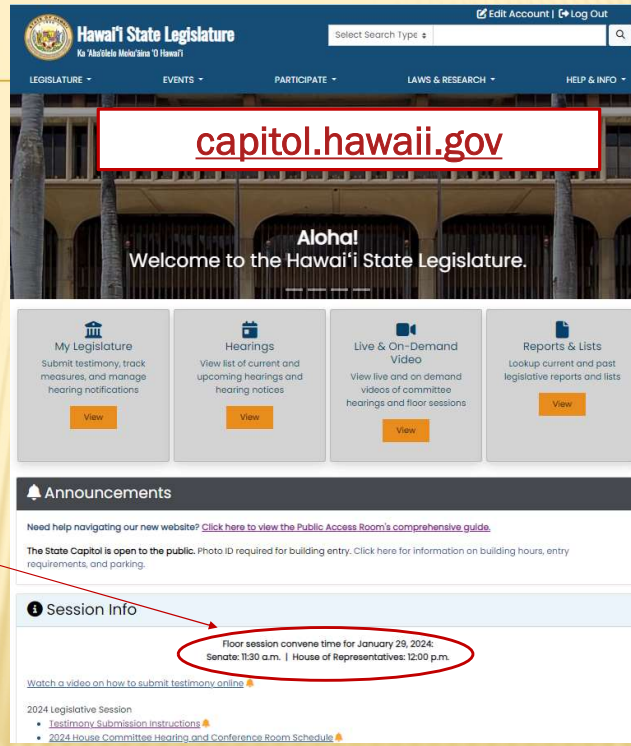
See reverse side for more deadline information.

SUN	MON	TUE	WED	THU	FRI	SAT
JANUARY						
			19 Opening Day []	20	21 Non-Admin Bill Holiday Cutoff []	22
23	24 State-of-the-State Address & Administration Bill Package Cutoff []	25 Recess #1 []	26 Bill Introduction Cutoff []	27 Recess #2 []	28	29
30	31					
FEBRUARY						
	1	2	3	4	5	6
7	8	9	10 Triple Referral Filing (House Bills) []	11 Triple Referral Filing (Senate Bills) []	12	13
14	15	16	17 First Lateral Filing (Hills) []	18 First Lateral Filing (Hills) []	19	20
21 HOLIDAY President's Day []	22	23	24 Mandatory 5-Day Recess Begins []	25	26	27
28						
MARCH						
	1	2 Last Day of 5-Day Mandatory Recess []	3	4 First Decking (Hills) []	5	6
7 Recess #3 []	8	9 Recess #4 []	10 First Crossover (Hills) []	11 Substantive Resolution Cutoff []	12	13
14 Budget Decking []	15	16 Budget Crossover []	17 Triple Referral Filing (Hills) []	18	19	20
21	22	23 Second Lateral Filing (Hills) []	24 Second Lateral Filing (Hills) []	25	26	27
28	29 First Lateral Filing (Senate Concurrent Res) []	30 First Lateral Filing (House Concurrent Res) []	31 First Lateral Filing (House Concurrent Res) []			
APRIL						
3	4	5	6 First Crossover Filing (Concurrent Res) []	7 First Crossover (Concurrent Res) []	8 Second Decking (Hills) []	9

There are 60 session days during the Regular Session, which begins on the third Wednesday in January of each year. To find out if a particular day is a session day, you can refer to the Session Calendar. Session days are indicated by a small box in the lower right-hand corner of the date box. (You'll notice that any date that does not have a box is either noted as a recess day, a holiday, or a weekend day.)

WHEN CAN THE O.D. BE FOUND?

- ✗ Usually just an hour or so before session starts.
- ✗ Convene times appear under “Session Info” near bottom of home page)



To obtain the current Order of the Day, scroll down on the Hawaii State Legislature’s homepage (capitol.hawaii.gov). Under “Session Info,” you’ll see the floor session convene times (the House and Senate usually have different convene times). Note: The Order of the Day is usually posted an hour or so before the chamber convenes.

WHERE IS IT FOUND?

- ✖ On the **homepage**, use the drop-down menu under the “Events” tab and select “Order of the Day”

- ✖ You'll get links for the House and Senate Orders of the Day (abbreviated as HOD and SOD), as well as supplemental documents...

The screenshot shows the Hawaii State Legislature homepage. The 'EVENTS' tab is selected, and a dropdown menu is open, highlighting 'ORDER OF THE DAY'. Below the main navigation, there are four boxes: 'My Legislature', 'Hearings', 'Live & On-Demand Video', and 'Reports & Lists'. A date selector shows 'Monday, January 29, 2024'. Below the date selector, there are definitions for SOD, HOD, and SUP. A table lists the documents for the selected date.

Filename	Category
HOD_01-29-24_	Order Of The Day
SOD_01-29-24_	Order Of The Day

To find the current day's Order of the Day, go to the Legislature's homepage (capitol.hawaii.gov) and use the drop-down menu under the “Events” tab and select “Order of the Day.” You'll be presented with links to the House Order of the Day and the Senate Order of the Day. They're abbreviated as “HOD” and “SOD.”

Note that if you select the .pdf version of the Order of the Day, you'll be able to view the page numbers. This is especially helpful if it's a long agenda, as the Speaker or President may refer to the page numbers as they proceed.

You may also see links to supplemental documents. Often, lists of referrals will appear as supplemental documents.

WHAT DOES A TYPICAL O.D. LOOK LIKE?	
<p>Ka 'Aha Kenekoa, Ka 'Aha 'ōlelo Kau Kānawai Kanakolu Kūmākaʻi THE SENATE OF THE THIRTY-FIRST LEGISLATURE Moku'āina 'O Hawai'i STATE OF HAWAII 'Ākoakoa Kūmau MH 2022 REGULAR SESSION OF 2022</p> <hr/> <p>Lā Kanakolukumamākolu THIRTY-THIRD DAY</p> <hr/> <p>18 Malaki 2022 - Po'ālima - Hola 11:30 A.M. MARCH 18, 2022-FRIDAY-11:30 O'CLOCK A.M.</p> <hr/> <p>Papahana O Ka Lā <u>ORDER OF BUSINESS</u></p> <p>Kāhea Papa Inoa ROLL CALL</p> <p>'Āpono Mo'ōlelo O Ka Puke Hāliwai APPROVAL OF THE JOURNAL</p> <p>Ho'olauna Men Kipa INTRODUCTIONS</p> <p>Ho'oka'a'ike Mai Ke Kia'i'aina MESSAGES FROM THE GOVERNOR: None</p> <p>Ho'oka'a'ike Mai Nā 'Ōihana DEPARTMENTAL COMMUNICATIONS: None</p> <p>Ho'oka'a'ike No Ka Hale HOUSE COMMUNICATIONS: None</p> <p>Ho'oka'a'ike No Ka 'Aha Kenekoa SENATE COMMUNICATIONS: None</p> <p>Ho'oka'a'ike Mai Ka 'Ao'ao Ho'okōkōlo JUDICIARY COMMUNICATIONS: None</p>	<p>HOUSE OF REPRESENTATIVES STATE OF HAWAII THIRTY-FIRST STATE LEGISLATURE REGULAR SESSION, 2022</p> <p>March 18, 2022</p> <p>33rd Day</p> <p><u>ORDER OF BUSINESS</u></p> <p>Invocation - Representative Mark M. Nakashima</p> <ol style="list-style-type: none"> Roll Call Reading of the Journal Messages from the Governor Senate Communications <p><u>ORDER OF THE DAY</u></p> <ol style="list-style-type: none"> Reports of Standing Committees <p><u>HIGHER EDUCATION & TECHNOLOGY</u></p> <p>Stand. Comm. Rep. No. 1062-22</p> <p>S.B. No. 832, S.D. 1, H.D. 1</p> <p>RELATING TO VICTIM-COUNSELOR PRIVILEGE. (Rules of Evidence; Victim-Counselor Privilege; UH Confidential Advocate)</p> <p>AS AMENDED, PASS SECOND READING. <u>REFER TO JUDICIARY & HAWAIIAN AFFAIRS</u></p>

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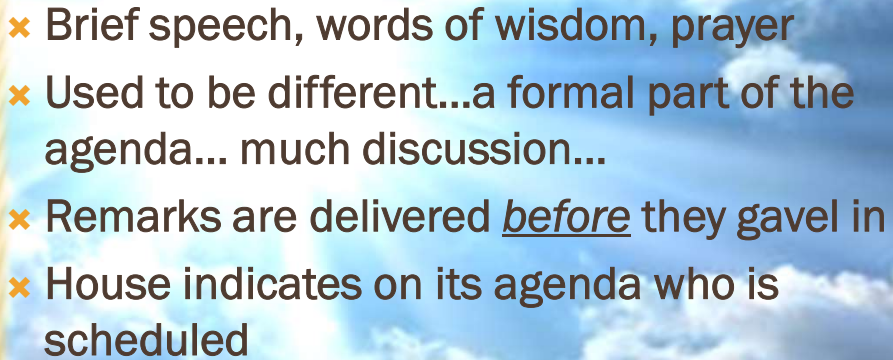
WHAT'S IN THE ORDER OF THE DAY?

- ✕ Senate and House do things differently
 - + Order of items
 - + Format / wording
 - + Links
 - + Customs / decorum
 - + Attachments / supplemental documents

The House and Senate do things just a bit differently from one another. The order of the items that appear on the Order of the Day differ – the order is specified in the House and Senate rules (available by clicking on the “House” or “Senate” bars in the upper-right-hand side of the Legislature’s homepage). In addition, the format and inclusion of links differ between the chambers, as do the naming and formatting of supplemental documents.

Senate uses Hawaiian language.

ITEMS ON THE ORDER OF THE DAY
INVOCATION/MOMENT OF CONTEMPLATION

- 
- ✗ Brief speech, words of wisdom, prayer
 - ✗ Used to be different...a formal part of the agenda... much discussion...
 - ✗ Remarks are delivered before they gavel in
 - ✗ House indicates on its agenda who is scheduled

The Invocation (in the House) or moment of contemplation (in the Senate) is a tradition held by the House and Senate which grants each legislator an opportunity to speak to their colleagues to provide encouragement or enlightenment.

Once upon a time, the Order of the Day began with an invocation as a formal part of the agenda. Now, any invocation occurs before the presiding official gavels the Session in to order. As a result, presence in chamber during the invocation is entirely voluntary.

ITEMS ON THE ORDER OF THE DAY

ROUTINE ITEMS

- ✕ Roll Call
- ✕ Approval of Journal
- ✕ Messages/Communications (from Governor, Judiciary, other chamber)
- ✕ Other regular business items

The routine items are dealt with first. The House or Senate Clerk will assist the presiding officer as the Order of the Day is followed. A roll call to record who is present starts things off.

Messages from the other chamber, the Governor, and the Judiciary are noted on the Order of the Day.

- Messages from the other chamber may communicate passage of or action on bills or concurrent resolutions, enrolling of legislation to the governor, agreement or disagreement with measures, and conference committee assignments and actions.
- Governor's messages may convey notification of signing of bills, allowing bills into law without signature, intent to veto messages and veto messages. Governor's messages may convey nominations which are subject to the advise and consent function by the Senate. They may also relay departmental reports.
- Judiciary messages may convey judicial nominations which are subject to the advise and consent function by the Senate. They may also convey reports and other communications.

ITEMS ON THE ORDER OF THE DAY

FLOOR PRESENTATIONS

Floor Presentations

H.R. No. 24

CONGRATULATING NANAKULI HIGH AND INTERMEDIATE SCHOOL'S LADY HAWKS VARSITY SOFTBALL TEAM FOR WINNING THE 2013 DATA HOUSE/HAWAII HIGH SCHOOL ATHLETIC ASSOCIATION STATE SOFTBALL DIVISION II CHAMPIONSHIP.

- Floor Presentation

RECOGNIZING AND CELEBRATING THE 25TH ANNIVERSARY OF THE HAWAII FOODBANK. (Senator Thielen)



If any floor presentations are scheduled, they will take place at the beginning of the agenda, usually followed by a “recess” to allow members to greet any honored guests. There are internal procedures that legislators follow to request floor presentations. The House may present formal resolutions honoring organizations or guests; the Senate procedures call for certificates rather than resolutions.

ITEMS ON THE ORDER OF THE DAY

INTRODUCTION OF BILLS AND RESOLUTIONS

6. Introduction of Measures: Senate Bill Nos. 2131 – 2269
Senate Resolution Nos. 1 and 2

<u>S.R. NO.</u>	<u>TITLE</u>	<u>REFERRAL</u>
1	"ADDING A NEW SENATE RULE 91 TO THE RULES OF THE SENATE OF THE TWENTY-SEVENTH LEGISLATURE OF THE STATE OF HAWAII"	ADOPT
2	"AMENDING RULE 46 OF THE RULES OF THE SENATE OF THE TWENTY-SEVENTH LEGISLATURE OF THE STATE OF HAWAII."	ADOPT

Note:
Resolutions are used as the mechanism to determine Leadership and Rules

10. Introduction of Resolutions

H.R. Nos. 22 and 23
H.C.R. Nos. 41 and 42

5. Introduction of Bills

H.B. Nos. 1690 to 1706

The introduction of bills, concurrent resolutions and resolutions appears on the Order of the Day. Frequently, they will be noted by number only. Legislators have access to the legislation in paper and/or electronic form.

Note:

While single chamber resolutions can take a variety of forms, one of their special uses is to establish leadership and rules of the chamber. They are adopted by a majority of the members.

ITEMS ON THE ORDER OF THE DAY

STANDING COMMITTEE REPORTS

[2306](#)

(HTH)

[S.B. No. 2035, S.D. 1](#)

"RELATING TO THE HAWAII HEALTH
AUTHORITY."

(Recommends passage on SECOND
READING and referral to WAM)

Reports of Standing Committees

EDUCATION

[Stand. Comm. Rep. No. 381-14](#)

[H.B. No. 1535, H.D. 1](#)

RELATING TO AGRICULTURAL EDUCATION.
(Hawaii Youth Agricultural Corps; Agricultural
Education; Appropriation)

REFER TO FINANCE

When a bill is passed out of committee, the committee chair issues a committee report conveying the legislation back to the chamber and recommending further action. For a bill to proceed, the chamber accepts the report and votes to instigate the action suggested. (In rare cases, the chamber may vote to recommit the measure to the committee which it passed it out.)

ITEMS ON THE ORDER OF THE DAY

READINGS

- * Three readings in each chamber on separate days
- 48-hours notice prior to Third or Final Reading
- For Third or Final, need majority of members

H.B. No. 2353, S.D. 1

MAKING AN EMERGENCY APPROPRIATION
FOR SECURITY AT HONOLULU
INTERNATIONAL AIRPORT.
(Emergency Appropriation; Honolulu International
Airport; Security Services)

PASS FINAL READING

7. Third Reading

[\(See Stand. Com. Rep. No. 2186\)](#)

[Prior Versions/Status & Testimony](#)

[S.B. No. 2126, S.D. 1](#)

"RELATING TO MEMBERS OF
CONGRESS." - (JDL)

(United States Senate; Members-elect;
Vacancy; Appointment)

For a bill to become law, it must successfully pass three readings (just think of these as votes) in each chamber.

- The First Reading is usually accomplished with the introduction of the bill, and there is no floor debate on the measure.
- The Second Reading takes place after one or more committee hearings. Debate on Second Reading differs by chamber – it is not uncommon in the House but is rare on the Senate side.
- Third Reading on bills requires 48-hours notice to members indicating that they will be asked to vote on the measure in its current form. (On the bill's status sheet, you'll often see an indication of "48-hours notice 3/23/2022" which advises anyone interested in the bill that this is the date that the bill is scheduled to be voted on.)
- Final Reading also requires 48-hours notice to members.

Note: For Third and Final Readings, to pass a bill must obtain a majority of the number of members of the chamber. For other Readings, a majority of the present quorum of members will do.

ITEMS ON THE ORDER OF THE DAY

ADOPTING RESOLUTIONS

- * Usually provide one-day notice prior to vote
- Only 1 vote required for adoption (if a concurrent resolution, will cross to other chamber for consideration)

[1320](#)
(One Day Notice)

(EDU)

[S.R. No. 51, S.D. 1](#)

"REQUESTING THE DEPARTMENT OF EDUCATION TO ESTABLISH A HAWAII PUBLIC SCHOOLS FINANCIAL LITERACY TASK FORCE."
(Recommends Adoption)

‘Ōlelo Ho‘oholo E Koho Pāloka ‘Ia
ADOPT RESOLUTIONS

[1295](#)

TRA

[Prior Versions/Status & Testimony](#)

[S.C.R. No. 42](#)

"URGING THE CITY AND COUNTY OF HONOLULU TO REVIEW ITS ORDINANCES REGARDING THE MINIMUM DISTANCE WITHIN WHICH VEHICLES CAN PARK FROM INTERSECTIONS AND DRIVEWAYS."

For a concurrent resolution to be adopted, it must successfully pass one vote in each chamber.

ITEMS ON THE ORDER OF THE DAY
ADVISE AND CONSENT (SENATE ONLY)

7. Standing Committee Report Nos. 1 and 2

[1](#)

(JDL)

[J.C. No. 1](#)

"Submitting for consideration and confirmation to the District Family Court of the First Circuit, State of Hawaii, Judicial Nominee KEVIN A. SOUZA, for a term of six years."

(Recommends Senate Consent to Nomination)

[2529](#)
(One Day Notice)

(HTH)

[G.M. No. 578](#)

"Submitting for consideration and confirmation as the Director of the Department of Health, Gubernatorial Nominee, LINDA ROSEN."

(Recommends Senate Consent to Nomination)

One of the Senate's unique roles is performed in exercising its Advise and Consent function in respect to certain Executive and Judicial appointments.

ITEMS ON THE ORDER OF THE DAY

ANNOUNCEMENTS

Not usually anything too exciting on paper...

11. Announcements

[Committee Referral Sheet No. 21](#)

- Senate Session will convene at 11:30 a.m. on Wednesday, February 19, 2014.

11. Announcements

- Floor Presentation for Friday, February 14, 2014:

CONGRATULATING AND RECOGNIZING THE WILLIAM S. RICHARDSON SCHOOL OF LAW ON THEIR 40TH ANNIVERSARY. (Senator Taniguchi)

- Committee Hearing Schedule:

<u>COMMITTEE</u>	<u>DATE & TIME</u>	<u>ROOM</u>
HMS/HTH/EGH	2/13/2014 1:00 PM	016
HTH	2/13/2014 1:00 PM	224



Announcements that appear on the Order of the Day include referral sheets, convene times, future floor amendments and upcoming hearings. Additional informal announcements may be included, wishing a member happy birthday or inviting members to attend community events.

ITEMS ON THE ORDER OF THE DAY		
OTHER ITEMS		
<ul style="list-style-type: none"> ✗ Re-referral ✗ Agree/Disagree ✗ Recommitment ✗ Recall ✗ Waiver of notice for hearing 	<p>7. Reports of Standing Committees</p> <p><u>TOURISM</u></p> <p>Stand. Comm. Rep. No. 555-14</p> <p>H.B. No. 286, H.D. 1</p> <p>RELATING TO TOURISM. (Hotel Class Liquor License; Co Class Liquor License)</p> <p><u>AS AMENDED, RECOMMIT TO</u></p>	
	<p>House Communication Nos. 34 and 35</p> <p>Returning the following Senate Bill which passed Third Reading in the House on February 14, 2014, in an amended form:</p> <p>34 <u>S.B. No. 499, S.D. 1, H.D. 2</u> <u>REFERRAL</u></p> <p>"RELATING TO PARTITION OF HEIRS PROPERTY." (Real Property; Partition; Heirs Property)</p> <p>AGREE/DISAGREE</p>	
<u>RE-REFERRALS FOR THURSDAY, FEBRUARY 13, 2014</u>		
<u>MEASURE</u>	<u>TITLE</u>	<u>RE-REFERRAL</u>
<u>S.B. 2851</u>	RELATING TO FORENSIC MENTAL HEALTH. (Forensic Mental Health) (HTH, JDL)	HTH/JDL

In moving legislation, numerous other items and actions may appear on the Order of the Day.

- Agree/Disagree: The chamber votes to agree or disagree with changes the other chamber has made to a piece of legislation.
- Recall: The chamber may vote to recall a bill from a committee and bring it to the floor for action.
- Recommitment: The chamber may also vote to move a bill back into a committee.
- Re-referral: The chamber may change the committees to which a bill is referred.
- Adopt resolutions: The chamber may vote to adopt a single chamber resolution (HR or SR), or a concurrent resolution (HCR or SCR). Resolutions do not have the force and effect of law but do express the will and intent of the chamber or Legislature.

AGREE/DISAGREE

- ✖ When bill returns to its originating chamber, default option is to 'disagree' with any changes
- ✖ Internal procedures for members who would like to have chamber 'agree' on a particular bill instead
- ✖ Reconsideration of the disagree decision may be made following conference committee

When an amended bill returns to its originating chamber, the chamber can either agree or disagree to the amendments made. If there is disagreement (which is usually the case), those bills are referred to a conference committee for further consideration of areas of disagreement. The chamber can also reconsider their disagreement. In such cases, a vote to agree is taken and the bill is considered passed by the Legislature and is sent to the Governor.

RECALL FROM COMMITTEE

- ✖ House: Rule 37
- ✖ Senate: Rule 52
- ✖ Bills may be recalled from committee twenty days after referral, if 1/3 one-third of the members to which the House or Senate is entitled vote in favor of the recall.

Bills that are currently in committee can be recalled from committee for floor action. Bills can be recalled twenty days after referral if 1/3 of the chamber supports the recall.

RE-COMMITMENT

- ✗ Requires a floor vote
- ✗ May be used after substantially changing a bill (short form bills, for example)
- ✗ Or may effectively kill the bill by declining to vote it forward

The action of sending a bill back to its last committee. Requires a floor vote.

When a bill is reported out of a committee, it usually goes to the floor of the chamber to be voted on or moved to its next committee. A motion to “recommit” may be offered when the bill is under consideration on the floor of the chamber; it requires a floor vote to succeed. Bills are recommitted for further work (for example, a short form bill may have been amended but its content still needs to be heard by the committee) or a problem with a bill is identified after it has been reported out of committee.

RE-REFERRALS

- ✖ Rules of Senate and House differ, but ultimate authority rests with leadership
- ✖ A chair may wish to have the opportunity to hear (or not hear) the bill
- ✖ Subject matter may have changed, making referral to different committees appropriate
- ✖ Deadline may have passed – bill is dead unless a committee agrees to step aside

Re-referrals are listed on the OD. There are a couple of reasons for bills to be re-referred:
A chair may want to hear a bill or waive their committee's right to hear a bill.
The subject matter of a bill may have changed in which case a re-referral is necessary.
A re-referral can be made to bring bills that have died back to life.

WAIVER OF HEARING NOTICE

- ✗ Doesn't appear on Order of the Day; coordinated with the clerk
- ✗ Request made to the President or Speaker, in accordance with Senate and House rules

Requests to waive hearing notice requirements are made on the floor. These won't appear on the order of the day. Requests are made to the Senate President or House Speaker. After waiver requests are accepted, the requestor lists the date and time of the hearing.

WHO GETS TO SPEAK?

- ✗ Must be recognized by presiding officer
 - + Member must rise, “Mr. Speaker” or “Ms. President”, after being recognized may proceed with remarks, question or motion
 - + Limit on number of times may speak in debate on subject
 - + In House, time limit (other members may yield their time)



When a member wants to speak, they rise and wait to be recognized by the presiding officer (the Senate President or Vice President, or the House Speaker or Vice Speaker). There may be limits on the number of times they may speak on an issue and the amount of time they are allowed in doing so.

PROCEDURES

- ✗ Motions/Seconded

- + Proposals for action requiring a decision (to postpone, to amend, etc.)

- ✗ “Interruptions”

- + Point of Order, Request for Information, etc.

- ✗ Rulings on conflict of interest



Procedures are followed to maintain orderly debate and decision making. Motions are made and seconded. Members may rise for a “Point of Order” if they question the rules are being properly followed. Members are expected to rise and ask for a ruling on any possible conflict of interest.

FLOOR AMENDMENTS

- ✘ An amendment offered by a member from the floor during consideration of a bill or other measure (usually on third reading – if amendment passes, requires 48 hours before bill can be voted on again)

SENATE FLOOR AMENDMENT	
FLOOR AMENDMENT NO. _____	Date _____
TO: S.B. No. 2608, S.D. 2	
SECTION 1. S.B. No. 2608, S.D. 2, section 2, is amended by amending the proposed new §803-B, Hawaii Revised Statutes, on page 3, lines 3 to 9, to delete the reference to a state or local public agency and to read as follows:	
"§803-B Use of unmanned aircrafts prohibited. Except as provided under this part, it shall be unlawful for any law enforcement agency to use an unmanned aircraft to conduct surveillance, including but not limited to capturing images, photographs, or recordings. Nothing in this part shall be construed to limit or prohibit the use of model aircrafts for commercial, hobby, or recreational purposes."	

We are used to seeing bills changed by committees – they are passed with amendments, and the amended version of the bill is published with the subsequent committee report. But bills can also be amended on the floor of the House or Senate.

If a bill is amended on third reading, it requires 48 hours before the bill can be voted on again.

VOTES

- ✗ Consent Calendar/Modified Consent Calendar
- ✗ Items may be moved to 'end of calendar' if message passage is uncertain – time to rally support!

Items to be voted on may be listed on the Order of the Day under a “Consent Calendar.” In these instances, there has been previous discussion (perhaps in a Caucus meeting) which determined that these items have considerable support and may be passed without debate. The presiding officer will call for a vote on a list of measures, and if the vote is successful, all measures on the list will be noted as having passed.

VOTES

✕ Ayes

+ Ayes with reservations

✕ Kanalua (*pass or undecided – but if repeatedly kanalua, ends up counting as an “aye”*)

✕ Noes

✕ Excused

voice

roll call

unanimous consent

raising hands

standing

All members are required to vote, unless they are excused. Votes that are “Aye with reservations” will be counted as “Aye” votes. Members may vote “Kanalua” if they are undecided on a measure; however, if they continue to vote “kanalua” (twice on a measure in the Senate, three times in the House) rather than “aye” or “nay,” their vote ends up being counted as an “aye” vote.

The way the vote is taken ranges from voice votes, roll call votes, unanimous consent, raising hands, and standing or rising.

CUSTOMS

- ✗ Members must dress in “court attire”
- ✗ Aloha wear on Fridays
- ✗ Referring to other members
- ✗ Submit written comments
- ✗ Comments entered as my own



A few practices you may notice as you watch the floor proceedings.

- Members must dress in court attire during floor sessions (except for Fridays, where Aloha Attire can be worn.) "Court attire" means coat and tie for men and jackets for women.
- On the floor, members do not refer to one another by name – instead, they refer to “my colleague from <District number or area>” or “the previous speaker.”
- To move proceedings along, it is customary for members to ask to “submit written comments” that will appear in the House or Senate Journal.
- Additionally, legislators may ask to “adopt the comments of the previous speaker (or my colleague from ___) as if they were my own.”

STAFF



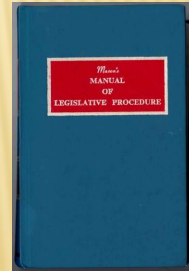
Clerk – record keeping, journal, communications to and from the
Sergeant-at-Arms – maintains order, decorum, escorts guests

A note on the staff present on the floor.

- Seated immediately in front of the presiding officer's podium are the Chief Clerk of the House or Senate and his or her aides. In addition to administration of the proceedings, they are charged with record keeping (roll call, votes, the journal) and communications to and from the chamber.
- The House and Senate Sergeants-at-Arms and their assistants may appear at various positions on the floor and in the gallery. They maintain safety, order, and decorum, and escort any guests on and off the floor.
- House and Senate Majority and Minority staff are also present.

WHAT GUIDES PROCEEDINGS/BEHAVIOR?

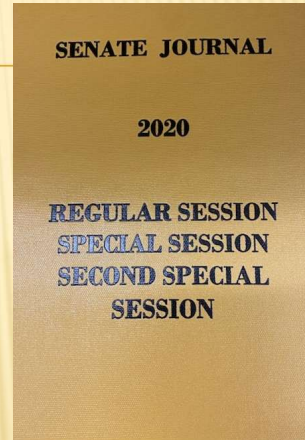
- ✗ State Constitution
- ✗ House and Senate Rules
- ✗ Mason's Manual of Legislative Procedure



The proceedings on the House and Senate floor are guided by the Constitution of the State of Hawaii, as well as the rules adopted by the House and the Senate. In addition, Mason's Manual of Legislative Procedure is called on for questions not addressed by the previous sources.

JOURNALS

- ✦ Provides a written record of all the floor actions.
- ✦ Past House and Senate Journals can be viewed online.
- ✦ House draft journals posted as session proceeds; for current Senate journals, contact Senate Clerk's office.
- ✦ Bound volumes of House and Senate Journals are available in the LRB Library.



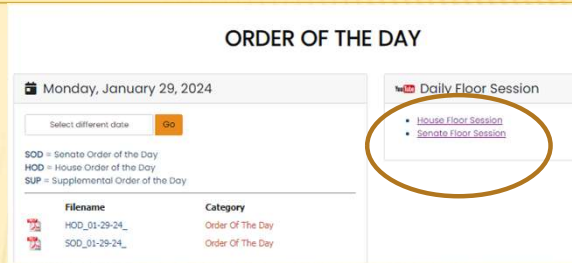
The House and Senate publish journals of the proceedings on the House and Senate floor. They are published annually in large volumes, and copies are available in the Legislative Reference Bureau Library, located on the Chamber Level of the capitol. Additionally, House journals can be viewed online. (For current House and Senate journal entries, click on "House" or "Senate" on the upper-right-hand side of the Legislature's homepage. Select the year you're looking for, and then the appropriate date.)

<div>JOURNALS</div>	<div>154</div> <div>2012 HOUSE JOURNAL - 14TH DAY</div>
	<div>FOURTEENTH DAY</div> <div>Wednesday, February 08, 2012</div> <p>The House of Representatives of the Twenty-Sixth Legislature of the State of Hawaii, Regular Session of 2012, convened at 12:07 o'clock p.m., with Vice Speaker Mamiya presiding.</p> <p>The invocation was delivered by Representative Cindy Evans, after which the Roll was called showing all Members present with the exception of Representative C. Lee, who was excused.</p> <p>By unanimous consent, reading and approval of the Journal of the House of Representatives of the Thirteenth Day was deferred.</p> <p>INTRODUCTIONS</p> <p>The following introduction was made to the Members of the House:</p> <p>Vice Speaker Mamiya introduced the 8th grade students of St. Anthony School in Kalihi, and their teachers and chaperones.</p> <p>ORDER OF THE DAY</p> <p>REPORTS OF STANDING COMMITTEES</p> <p>Representative Aquino, for the Committee on Public Safety & Military Affairs presented a report (Stand. Com. Rep. No. 177-12) recommending that H.B. No. 2257, as amended in HD 1, pass Second Reading and be referred to the Committee on Consumer Protection & Commerce.</p> <p>On motion by Representative Chong, seconded by Representative Evans and carried, the report of the Committee was adopted and H.B. No. 2257, HD 1, entitled: "A BILL FOR AN ACT RELATING TO PROFESSIONAL AND VOCATIONAL LICENSING," passed Second Reading and was referred to the Committee on Consumer Protection & Commerce, with Representative C. Lee being excused.</p> <p>Representative Aquino, for the Committee on Public Safety & Military Affairs presented a report (Stand. Com. Rep. No. 178-12) recommending that H.B. No. 2258, as amended in HD 1, pass Second Reading and be referred to the Committee on Consumer Protection & Commerce.</p> <p>On motion by Representative Chong, seconded by Representative Evans and carried, the report of the Committee was adopted and H.B. No. 2258, HD 1, entitled: "A BILL FOR AN ACT RELATING TO PROFESSIONAL AND VOCATIONAL LICENSING," passed Second Reading and was referred to the Committee on Consumer Protection & Commerce, with Representative C. Lee being excused.</p> <p>Representative Aquino, for the Committee on Public Safety & Military Affairs presented a report (Stand. Com. Rep. No. 179-12) recommending that H.B. No. 2409, pass Second Reading and be referred to the Committee on Consumer Protection & Commerce.</p> <p>On motion by Representative Chong, seconded by Representative Evans and carried, the report of the Committee was adopted and H.B. No. 2409, HD 1, entitled: "A BILL FOR AN ACT RELATING TO CONSUMER PROTECTION," passed Second Reading and was referred to the Committee on Consumer Protection & Commerce, with Representative C. Lee being excused.</p> <p>Representative Aquino, for the Committee on Public Safety & Military Affairs presented a report (Stand. Com. Rep. No. 180-12) recommending that H.B. No. 2679, as amended in HD 1, pass Second Reading and be referred to the Committee on Higher Education.</p> <p>On motion by Representative Chong, seconded by Representative Evans and carried, the report of the Committee was adopted and H.B. No. 2679, HD 1, entitled: "A BILL FOR AN ACT RELATING TO HIGHER EDUCATION," passed Second Reading and was referred to the Committee on Higher Education, with Representative C. Lee being excused.</p> <p>Committee on Higher Education, with Representative C. Lee being excused.</p> <p>Representative Aquino, for the Committee on Public Safety & Military Affairs presented a report (Stand. Com. Rep. No. 181-12) recommending that H.B. No. 2681, pass Second Reading and be referred to the Committee on Water, Land, & Ocean Resources.</p> <p>Representative Chong moved that the report of the Committee be adopted, and that H.B. No. 2681, pass Second Reading and be referred to the Committee on Water, Land, & Ocean Resources, seconded by Representative Evans.</p> <p>Representative Heath rose and asked that the Clerk record a no vote for her, and the Chair "so ordered."</p> <p>Representative Adams rose and asked that the Clerk record an aye vote with reservations for her, and the Chair "so ordered."</p> <p>Representative Wooley rose and asked that the Clerk record an aye vote with reservations for her, and the Chair "so ordered."</p> <p>The motion was put to vote by the Chair and carried, and the report of the Committee was adopted and H.B. No. 2681, entitled: "A BILL FOR AN ACT RELATING TO ELECTRIC UTILITIES," passed Second Reading and was referred to the Committee on Water, Land, & Ocean Resources, with Representative Adams voting aye, and with Representative C. Lee being excused.</p> <p>Representative Takami, for the Committee on Education presented a report (Stand. Com. Rep. No. 182-12) recommending that H.B. No. 2106, pass Second Reading and be referred to the Committee on Finance.</p> <p>Representative Chong moved that the report of the Committee be adopted, and that H.B. No. 2106, pass Second Reading and be referred to the Committee on Finance, seconded by Representative Evans.</p> <p>Representative M. Lee rose in support of the measure and asked that her written remarks be inserted in the Journal, and the Chair "so ordered."</p> <p>Representative M. Lee's written remarks are as follows:</p> <p>"Mr. Speaker, I rise in support of H.B. 2106: Relating to Student Activity Funds. This bill allows public schools to claim student activity funds left in the school by a graduating class immediately after the graduation of the class, rather than 5 years after the class graduates as provided under current law.</p> <p>"Allowing these funds to go into the General School Fund in the Local School Non-Appropriated Account immediately after all graduation expenses are paid will allow money to be spent on students that contributed to the fund instead of allowing the funds to be stockpiled for future uses that are not clearly defined. For this reason, I urge the Members' support."</p> <p>The motion was put to vote by the Chair and carried, and the report of the Committee was adopted and H.B. No. 2106, entitled: "A BILL FOR AN ACT RELATING TO STUDENT ACTIVITY FUNDS," passed Second Reading and was referred to the Committee on Finance, with Representative C. Lee being excused.</p> <p>Representative Takami, for the Committee on Education presented a report (Stand. Com. Rep. No. 183-12) recommending that H.B. No. 2305, pass Second Reading and be referred to the Committee on Finance.</p> <p>On motion by Representative Chong, seconded by Representative Evans and carried, the report of the Committee was adopted and H.B. No. 2305, entitled: "A BILL FOR AN ACT RELATING TO EDUCATION," passed Second Reading and was referred to the Committee on Finance, with Representative C. Lee being excused.</p>

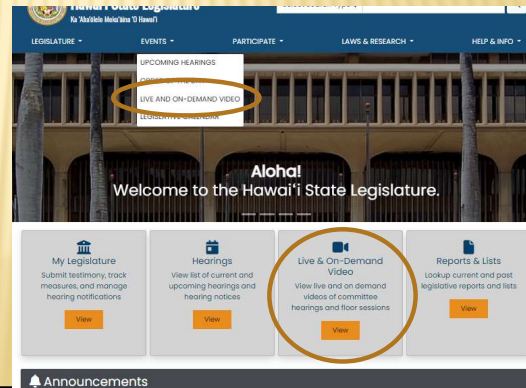
The journals record all actions on the floor. Online versions of the journals appear on the “House” and “Senate” pages – find those pages under the “Legislature” tab on the Legislature’s website. Scroll down a bit, and you’ll find a drop-down menu so that you can select the year of the journal you’re looking for.

WATCH THE PROCEEDINGS Video of Session

✗ Either use the links on the “Order of the Day” results page...



✗ Or use the “Live and On-Demand” video page to access the House or Senate YouTube pages

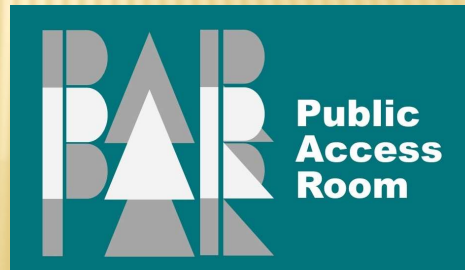


Floor proceedings are streamed live and are available on the House and Senate YouTube pages. From the Capitol website, click on the live and on-demand video tab Select the House or Senate YouTube channel, Then select the House or Senate Floor Session you want to watch. Or use the links that appear on the “Order of the Day” results page.

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That was a quick overview! For more information, or if you have questions, please contact the Public Access Room (PAR) at 808/587-0478 or email us at par@capitol.hawaii.gov. We are happy to help you learn more about the legislative process and how to participate in making the best laws for the state of Hawaii. You'll also find helpful information on PAR's website: lrb.hawaii.gov/par/