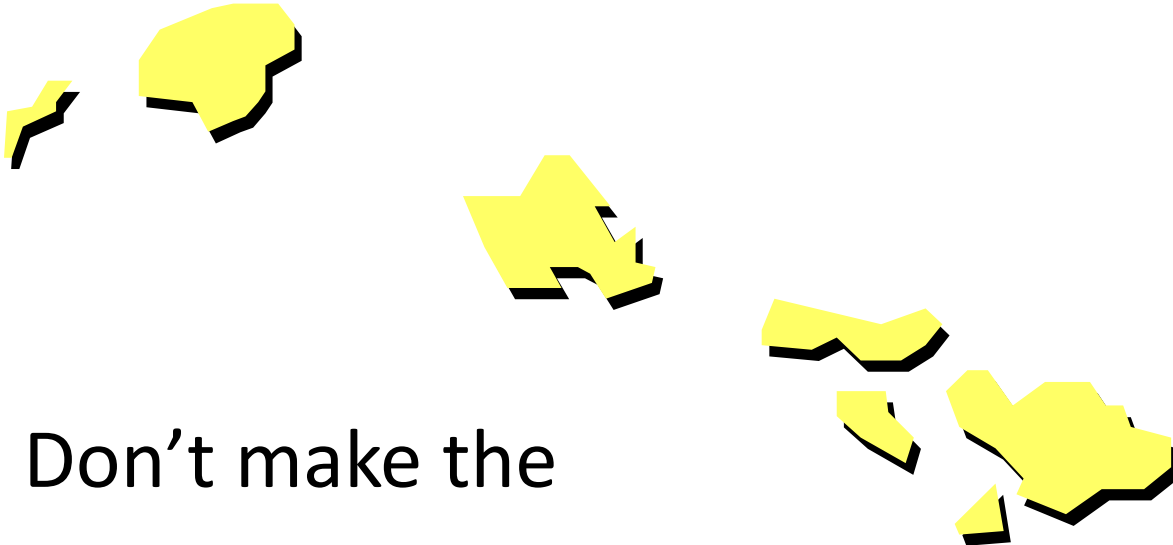




Following the Money at the Capitol

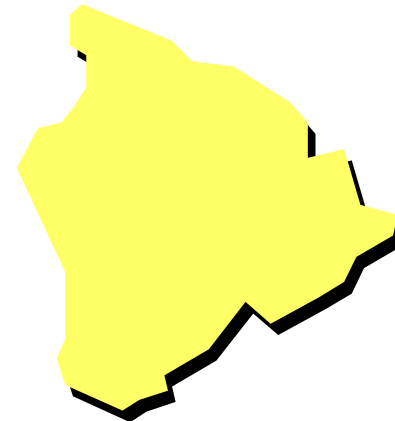


Don't make the
legislators do it alone...

add your voice!



State of Hawaii's
Public Access Room
State Capitol
Room 401
(808) 587-0478
par@capitol.hawaii.gov





Following the Money at the Capitol

- Public Access Room (PAR)
- Overview of 'the Budget'
- Tips on following the budget process
- Following other money bills
- Grants in Aid (GIA)
- Legislature's website capitol.hawaii.gov

Public Access Room (PAR)

Your Office



4th Floor,
Room 401
587-0478

at the
State Capitol



Public Access Room (PAR)

- Help, information and training at **no charge**
- **Non-partisan**
- Lots of resources!
 - Guidance on process
 - Computers with internet
 - Wireless access & recharge station
 - Copies of testimony
 - Helpful handouts
 - Workshops and tutorials



The place to go to:



- ask questions
- type up your testimony
- do online research
- re-group or meet up with others
- watch hearings remotely when the hearing room is too full (or it's a long agenda and you're waiting for them to get to your bill!)
- take a breather (puuhonua of the bldg)

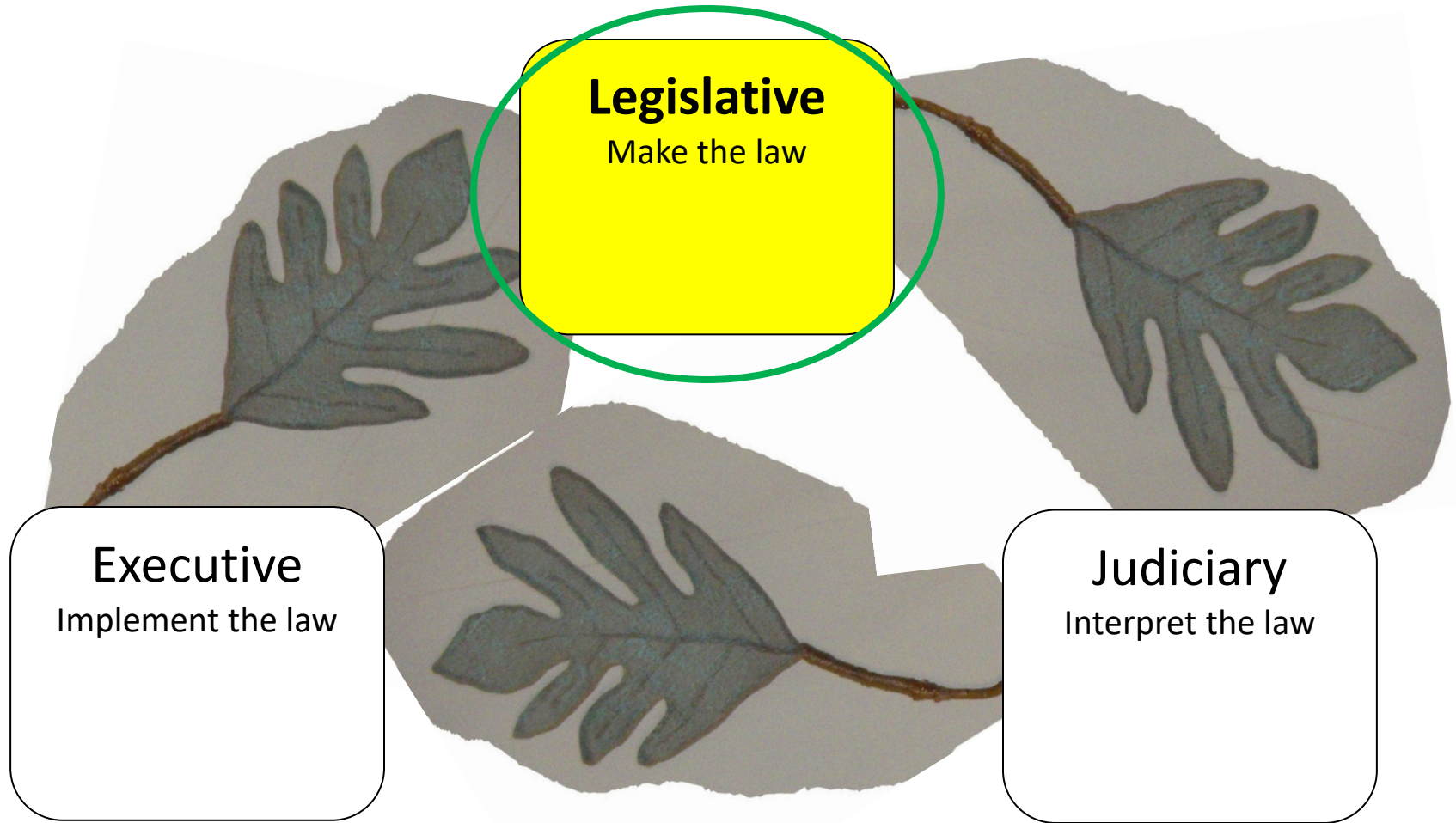


Expert and friendly staff –
always happy to help!





3 Equal Branches of Hawaii's State Government





3 Equal Branches of Hawaii's State Government



Legislative

Make the law

Crafts/passes
the budgets of
all branches

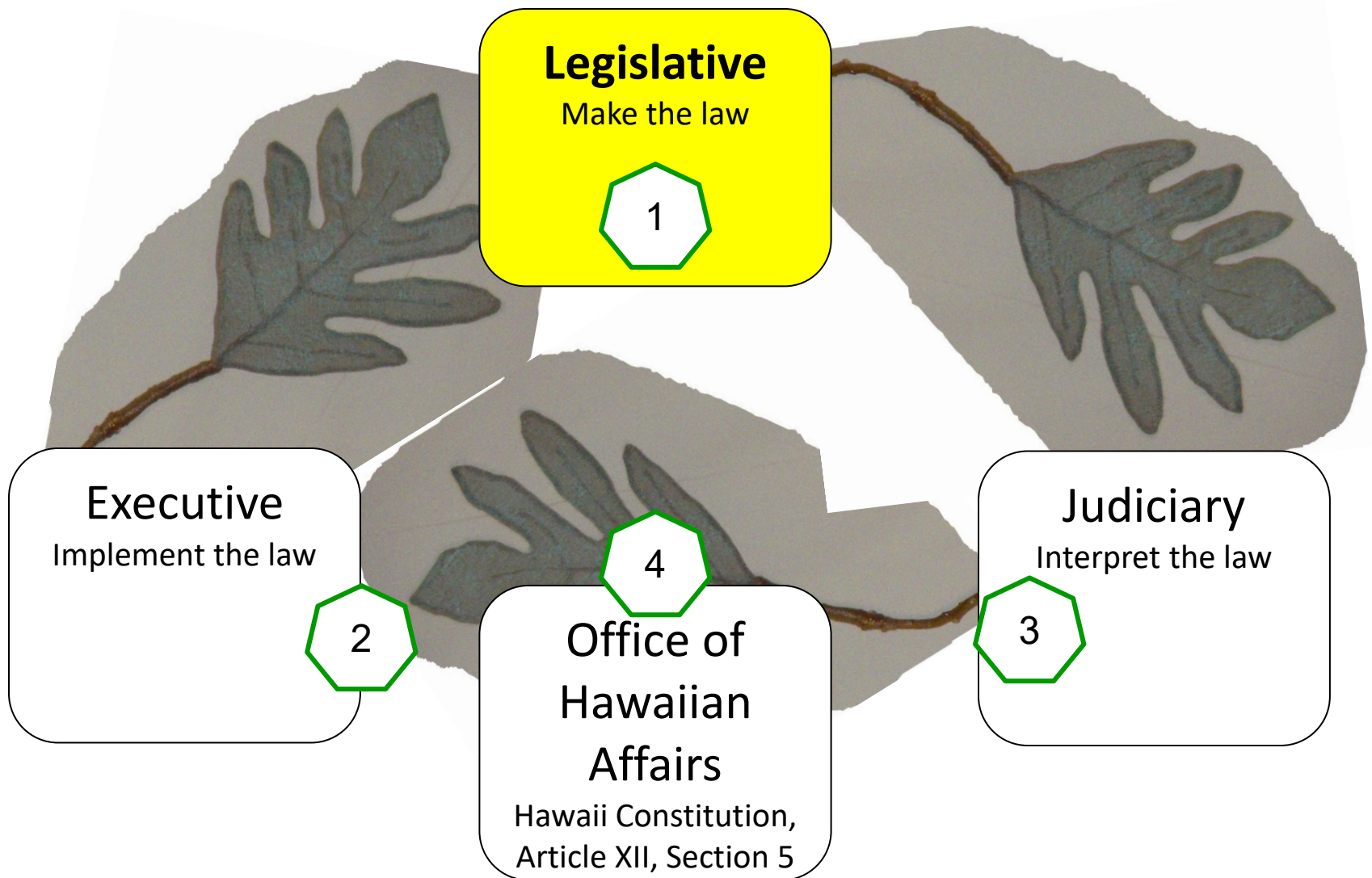
Executive

Implement the law

Judiciary

Interpret the law

Actually 4 Separate Budgets



“The Budget Bill” = the Executive Branch budget

Legislative

Make the law

1

Executive

Implement the law

2

Office of Hawaiian Affairs

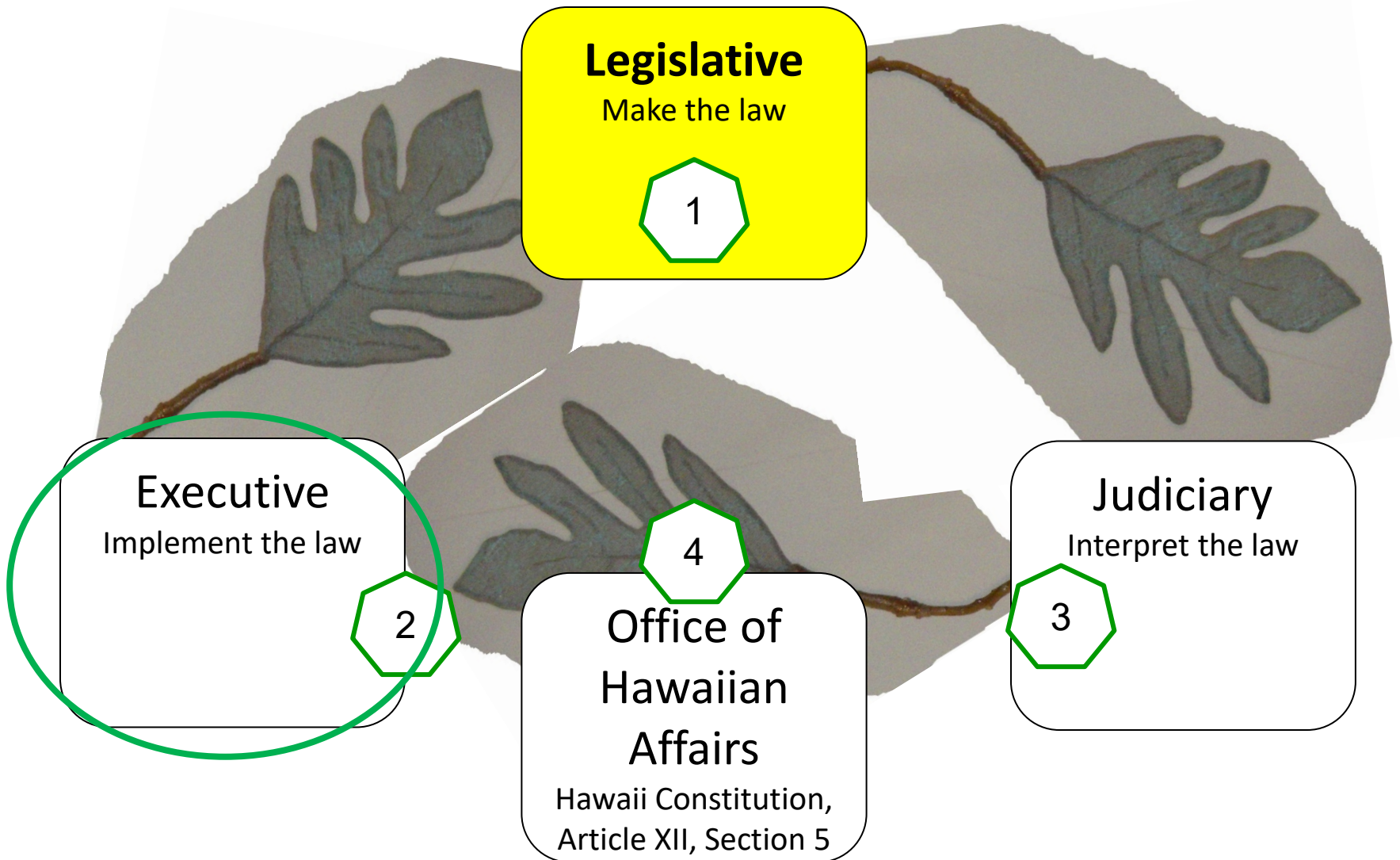
Hawaii Constitution,
Article XII, Section 5

4

Judiciary

Interpret the law

3





Hawaii State Legislature

= two-chambered, lawmaking body

Senate

State Senators (25)

4-year terms

House of Representatives

State Representatives (51)

2-year terms

Each chamber organizes itself into:

Leadership positions

Committees



Thirty-First Legislature, 2021/2022
HOUSE OF REPRESENTATIVES: Leadership and Committee Assignments

Speaker: Scott K. Saiki
Vice Speaker: John M. Mizuno

Majority Leader: Della Au Belatti
Majority Floor Leader: Dee Morikawa

Minority Leader:
Minority Floor Leader:

<u>AGRICULTURE (AGR)</u> Mark J. Hashem (Chair) Amy A. Perruso, (Vice Chair) Nicole E. Lowen Lisa Marten Scot Z. Matayoshi Chris Todd James Kunane Tokioka Lauren Matsumoto (R)	<u>CONSUMER PROTECTION & COMMERCE (CPC)</u> Aaron Ling Johanson (Chair) Lisa Kitagawa (Vice Chair) Henry J.C. Aquino Sharon E. Har Mark J. Hashem Sam Satoru Kong John M. Mizuno Dee Morikawa Richard H.K. Onishi David A. Tarnas Lauren Matsumoto (R)	<u>CORRECTIONS, MILITARY, & VETERANS (CMV)</u> Takashi Ohno (Chair) Sonny Ganaden (Vice Chair)
--	--	---

Thirty-First Legislature, 2021/2022
SENATE: Leadership and Committee Assignments

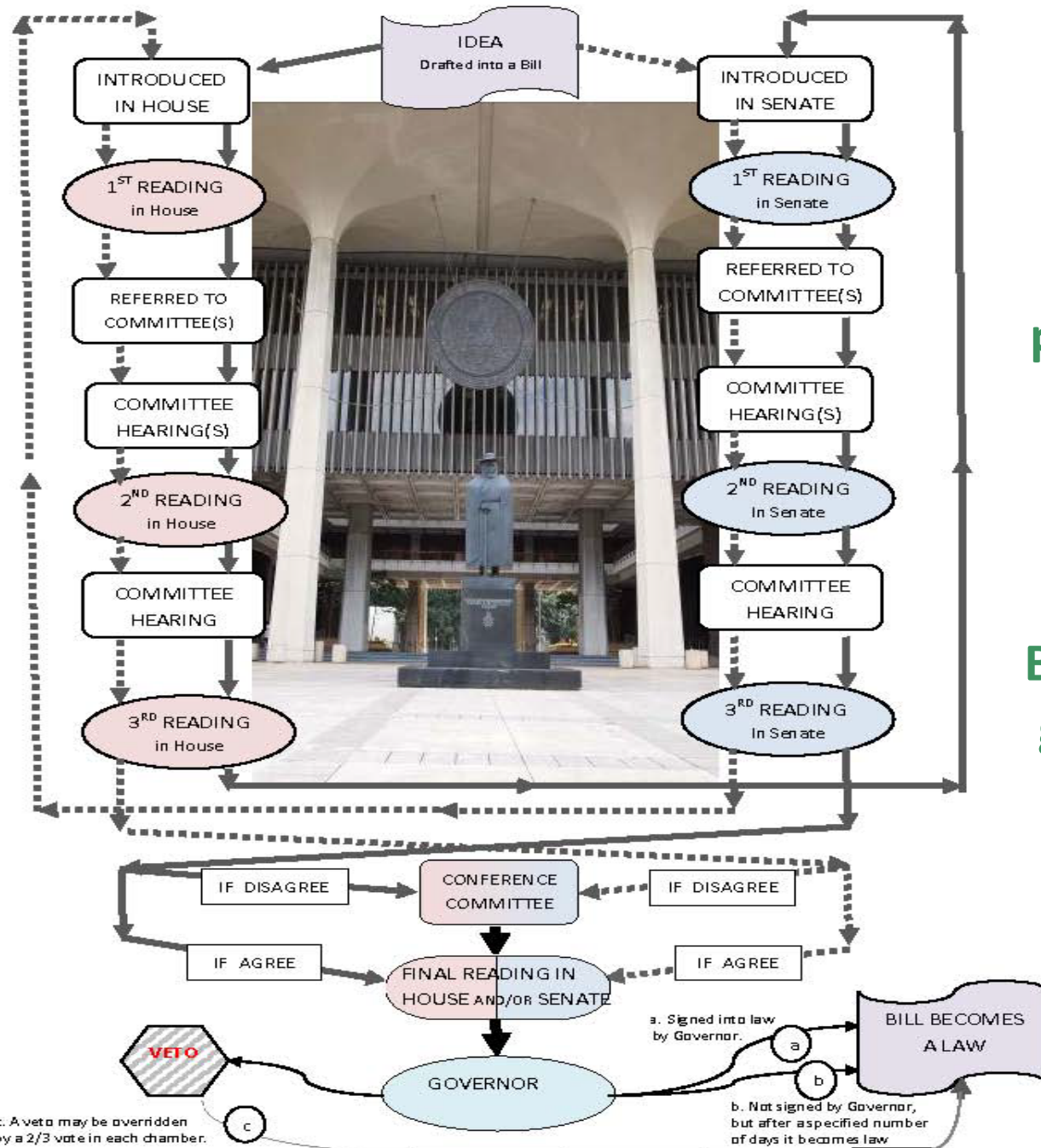
President: Ronald D. Kouchi
Vice President: Michelle N. Kidani

Majority Leader: J. Kalani English
Majority Caucus Leader: Dru Mamo Kanuha
Majority Policy Leader: Les Ihara, Jr.
Minority Leader/Floor Leader: Kurt Fevella

<u>CULTURE, ARTS, & INTERNATIONAL AFFAIRS (CAI)</u> Cedric Asuega Gates (Chair) Matthew S. LoPresti (Vice Chair) Sharon E. Har Jeanne Kapela Scott Y. Nishimoto Adrian K. Tam Ryan I. Yamane Gene Ward (R)	<u>ECONOMIC DEVELOPMENT (ED)</u> Sean Quinlan (Chair) Daniel Holt (Vice Chair) Della Au Belatti Dale T. Kobayashi Richard H.K. Onishi Jackson D. Sayama Gregg Takayama Val Okimoto (R)	<u>AGRICULTURE AND ENVIRONMENT (AEN)</u> Mike Gabbard (Chair) Clarence K. Nishihara (Vice Chair) Karl Rhoads Kurt Fevella	<u>COMMERCE AND CONSUMER PROTECTION, (CPN)</u> Rosalyn H. Baker (Chair) Stanley Chang (Vice Chair) Bennette E. Misalucha Clarence K. Nishihara Gil Riviere Joy A. San Buenaventura Kurt Fevella	<u>EDUCATION (EDU)</u> Michelle N. Kidani (Chair) Donna Mercado Kim (Vice Chair) Donovan M. Dela Cruz Dru Mamo Kanuha Kurt Fevella	<u>ENERGY, ECONOMIC DEVELOPMENT, AND TOURISM (EET)</u> Glenn Wakai (Chair) Bennette E. Misalucha (Vice Chair) Chris Lee Gil Riviere Kurt Fevella
<u>ENERGY & ENVIRONMENTAL PROTECTION (EEP)</u> Nicole E. Lowen (Chair) Lisa Marten (Vice Chair) Mark J. Hashem Scot Z. Matayoshi Amy A. Perruso Chris Todd James Kunane Tokioka Lauren Matsumoto (R)	<u>FINANCE (FIN)</u> Sylvia Luke (Chair) Ty J.K. Cullen (Vice Chair) Patrick Pihana Brand Stacy Lynn K.M. Eli Daniel Holt Greggor Ilagan Bertrand Kobayashi Lisa Marten Scott Y. Nishimoto Amy A. Perruso Jackson D. Sayama Adrian K. Tam Tina Wildberger Kyle T. Yamashita Bob McDermott (R)	<u>GOVERNMENT OPERATIONS (GVO)</u> Sharon Y. Moriwaki (Chair) Brian T. Taniguchi (Vice Chair) Stanley Chang Mike Gabbard Kurt Fevella	<u>HAWAIIAN AFFAIRS (HWN)</u> Maile S.L. Shimabukuro (Chair) (Vice Chair) Les Ihara, Jr. Jarrett Keohokalole Kurt Fevella	<u>HEALTH (HTH)</u> Jarrett Keohokalole (Chair) Rosalyn H. Baker (Vice Chair) Sharon Y. Moriwaki Joy A. San Buenaventura Kurt Fevella	<u>HIGHER EDUCATION (HRE)</u> Donna Mercado Kim (Chair) Michelle N. Kidani (Vice Chair) Gilbert S.C. Keith-Agaran Glenn Wakai Kurt Fevella
		<u>HOUSING (HOU)</u> Stanley Chang (Chair) Dru Mamo Kanuha (Vice Chair) Sharon Y. Moriwaki Karl Rhoads Kurt Fevella	<u>HUMAN SERVICES (HMS)</u> Joy A. San Buenaventura (Chair) Les Ihara, Jr (Vice Chair) Bennette E. Misalucha Kurt Fevella	<u>JUDICIARY (JDC)</u> Karl Rhoads (Chair) Jarrett Keohokalole (Vice Chair) Mike Gabbard Donna Mercado Kim Chris Lee Kurt Fevella	<u>LABOR, CULTURE AND ARTS (LCA)</u> Brian T. Taniguchi (Chair) Les Ihara, Jr. (Vice Chair) Stanley Chang Jarrett Keohokalole Kurt Fevella



QUICK VIEW OF HOW A BILL BECOMES LAW IN HAWAII



Budget and money bills have to go through the process just like all the other bills...

By law, the Budget Bill must go to Governor before other \$ bills



Just a reminder of what a bill has to go through...

- Successfully pass through all **committees** the House and Senate have referred it to



and

- Successfully pass **three readings in both the House and Senate chambers** (where all the members convene)



and

- Have both House and Senate agree on **exact wording**



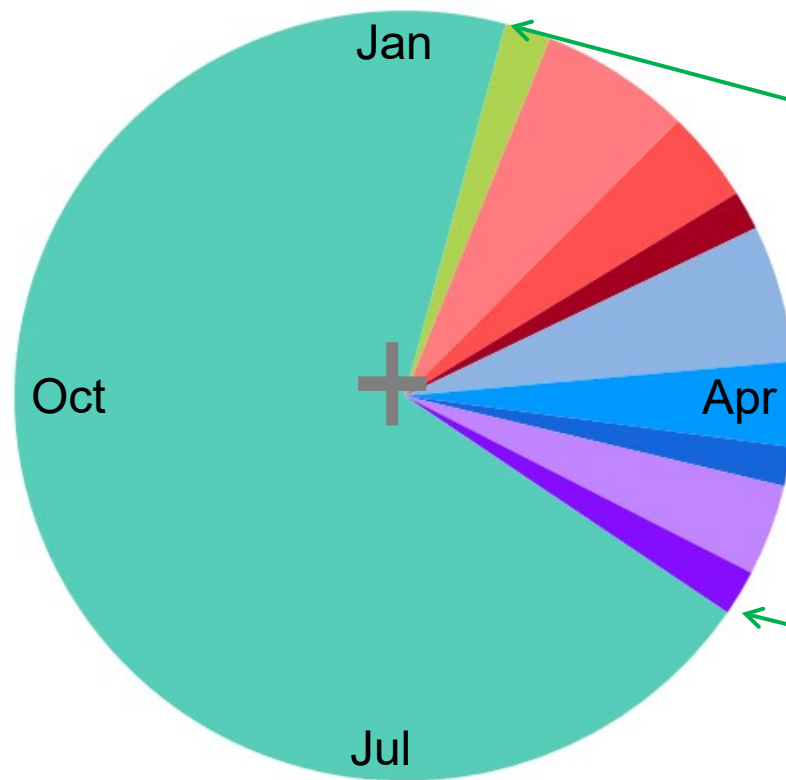
and

- Be signed or allowed to come into law by **Governor**, or House and Senate successfully overrides his veto



Per the State Constitution, session starts on the 3rd Wednesday
in January each year...

This year, that was **January 20, 2021**.



Session starts
mid-January:
**Budget Bill
introduced**

Ends late April
or early May:
**Budget
approved**

Session Calendar

2021 SESSION CALENDAR

NOTE: ON THE 55 SESSION DAYS (DAYS WHEN MEMBERS CONVENE IN THEIR RESPECTIVE CHAMBERS), THE SESSION DAY COUNT APPEARS IN A BOX ON THE LOWER-RIGHT, LIKE THIS: [5]

Color code: ■ = bills ■ = resolutions ■ = budget or fiscal bills

See reverse side for more deadline information.

SUN	MON	TUE	WED	THU	FRI	SAT
JANUARY			20 Opening Day [1]	21 [2]	22 Non-Admin Bill Package Cutoff [3]	23
24	25 State-of-the- State Address & Administration Bill Package Cutoff [4]	26 Recess #1	27 State-of-the- Judiciary Address & Bill Intro Cutoff [5]	28 Recess #2	29 [6]	30
31	FEBRUARY					
	1 [7]	2 [8]	3 [9]			
7	8 [12]	9 [13]	10 [14]			
14	15 HOLIDAY Presidents' Day	16 [17]	17 [18]			
21	22 [21]	23 [22]	24 [23]			
28	MARCH					
	1	2 Last Day of 5-Day Mandatory Recess	3			
7	8 Recess #3	9 [26]	10 Recess #4			
14	15 Budget Decking [29]	16 [30]	17 Budget Crossover [31]			

Includes
Deadlines for
Decking the
Budget

2021 SESSION CALENDAR: A GUIDE TO THE DEADLINES

JAN 20 – OPENING DAY – Hawaii's constitution mandates that the regular legislative session starts at 10:00 a.m. on the third Wednesday of January.

JAN 22 – LAST DAY TO INTRODUCE ALL NON-ADMINISTRATION BILL PACKAGES – Bills bundled together by legislative caucuses (common interest groups) and accepted and labeled as a package by the clerks. You can view the various packages of legislation by clicking on the "Reports and Lists" button on capitol.hawaii.gov and selecting the "Measures by Package" bar on the left.

JAN 25 – STATE-OF-THE-STATE ADDRESS – The Governor's annual address to the assembled joint legislature. The address presents an opportunity for the Governor to report on affairs of state, and to put forth recommendations and initiatives.

JAN 25 – LAST DAY TO INTRODUCE ADMINISTRATION BILL PACKAGE – This is what is known as the "Governor's Package." The bills are prepared by executive branch agencies for consideration by the legislature and are introduced on behalf of the executive branch by the President of the Senate and the Speaker of the House of Representatives. View the package of legislation by clicking on the "Reports and Lists" button on capitol.hawaii.gov and selecting the "Measures by Package" bar. The administrative package will be listed as "Governor".

JAN 27 – STATE-OF-THE-JUDICIARY ADDRESS – The Chief Justice's biannual address to the assembled joint legislature.

JAN 27 – LAST DAY TO INTRODUCE BILLS – A bill is "introduced" when it has been filed with the House or Senate Clerk, who gives it a number (with an HB or SB prefix) and then puts it on the calendar for First Reading by the chamber. After First Reading, it is given its committee referrals which specify which committees must hear and pass the measure for it to succeed. Only legislators may introduce bills. [Note: At introduction, each bill is given a "Bill Status" webpage that can be accessed via the Legislature's website (capitol.hawaii.gov) and used to track all the measure's activity.]

FEB 11 – TRIPLE REFERRAL FILING (BILLS) – All bills referred to three or more committees must be filed so that they can be in their second-to-last committee by the following day. (Note: A referral to a joint committee counts as one committee referral.) This deadline allows ample time for successful bills to make their way to the last committee in their originating chamber by the First Lateral deadline.

FEB 19 – FIRST LATERAL (BILLS) – All bills referred to more than one committee (i.e., those with multiple referrals) must move to their final committee in the originating chamber by this day.

FEB 25 – MAR 3 MANDATORY 5-DAY RECESS – Hawaii's Constitution mandates a 5-day recess between the 20th and 40th days of the regular session. Neither the House of Representatives nor the Senate convene or assemble formally in chamber on recess days. Committee hearings do take place.

MAR 5 – FIRST DECKING (BILLS) – Deadline for bills to emerge from all their committees (with committee reports filed) and be submitted to the clerk of the originating chamber. This "decking" ensures a mandatory 48 hour opportunity for final review by the chamber's members before they are asked to vote on the third reading. Note: A bill must pass three readings (votes) in each chamber before being enrolled to the governor.

MAR 11 – FIRST CROSSOVER (BILLS) – Deadline for bills to pass third reading in order to move (or "crossover") to the other chamber. If successful, House bills are sent to the Senate and Senate bills are sent to the House for further consideration.

MAR 12 – LAST DAY TO INTRODUCE SUBSTANTIVE RESOLUTIONS – Concurrent resolutions (HCRs and SCR) require adoption in each chamber and are used to state the official position of the Legislature on an issue, or to request action formally without having to

*A lot happens before the
'Budget Bill' is introduced...*

Council on Revenues
predicts the future
(how much \$ will we have)





Council on Revenues

General Fund Forecast

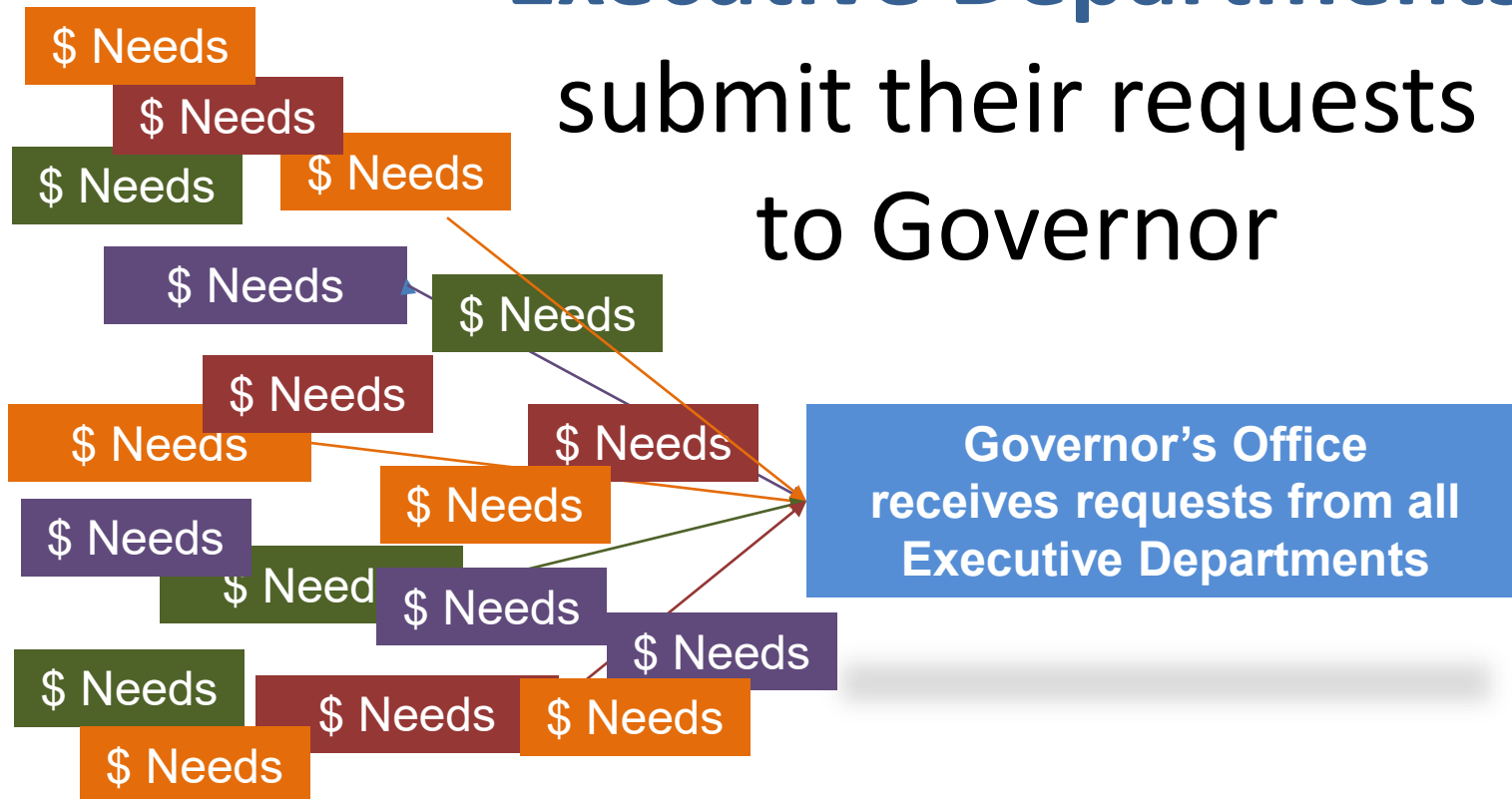
- Beginning of January
- Mid-March
- Late May
- Early September




Revisions to the estimates are considered in appropriating funds and enacting revenue measures

*A lot happens before the
'Budget Bill' is introduced...*

Executive Departments
submit their requests
to Governor





*A lot happens before the
'Budget Bill' is introduced...*

**Department of Budget & Finance
(B&F)**

works with the **Governor**
to compile initial budget request
(PFP, or Multi-Year Program and Financial Plan
and Executive Budget)



B&F website: budget.hawaii.gov

Treasure Trove of Information

- **Budget Summary**
- **Program and Financial Plan (PFP)**
includes program structure details, proposed budget as well as prior expenditures, proposed CIP (Capital Improvement Projects), info on economy, financial plan



State of Hawai'i Department of Budget and Finance



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[Home](#) » [Budget](#) » EXECUTIVE BIENNIUM BUDGET, FISCAL BUDGET 2021-2023

EXECUTIVE BIENNIUM BUDGET, FISCAL BUDGET 2021-2023

[Budget in Brief](#)

Prepared by the Department of Budget and Finance December 21, 2020

MULTI-YEAR PROGRAM AND FINANCIAL PLAN

[The Governor's Message](#)

[The Organization of the Program Plan and Executive Budget](#)

[Statewide Overview and General Information](#)

[Economic Outlook](#)

[Tables Indicating Basis for Revenue Estimates and State Receipt and Revenue Plans](#)

[The Operating and Capital Budget – Statewide Summaries](#)

[State Plan of Organization](#)

The Operating and Capital Budget

[Department of Accounting and General Services](#)

[Department of Agriculture](#)

EXECUTIVE BIENNIUM BUDGET

- [Fiscal Budget 2021-2023](#)
- [Fiscal Budget 2019-2021](#)
- [Fiscal Budget 2017-2019](#)
- [Fiscal Budget 2015-2017](#)
- [Fiscal Budget 2013-2015](#)
- [Fiscal Budget 2011-2013](#)

BUDGET

- [Home](#)
- [About State Government](#)
 - [State of Hawai'i Organization](#)
- [About State Budgeting](#)
- [Executive Biennium Budget](#)
- [Executive Supplemental Budget](#)
- [Forms](#)

Appendix 1 = The Program Structure

Since the budget bill is organized by **Program Structure** this can be helpful when you're trying to find things!

[Department of Human Services](#)

[Department of Labor and Industrial Relations](#)

[Department of Land and Natural Resources](#)

[Office of the Lieutenant Governor](#)

[Department of Public Safety](#)

[Department of Taxation](#)

[Department of Transportation](#)

[University of Hawaii](#)

[Requested Appropriations -Comparison with Previous Budget Period](#)

[The Operating & Capital Budget by Major Program Area & Intermediate Levels of the Program Structure](#)

[Appendix 1 -The Program Structure](#)

[Appendix 2 -Definition of Terms](#)

[Appendix 3 -Historical Information](#)

Governor's Messages



PROGRAMS OF THE PROGRAM STRUCTURE

- 01 Economic Development
- 02 Employment
- 03 Transportation Facilities & Services
- 04 Environmental Protection
- 05 Health
- 06 Social Services
- 07 Formal Education
- 08 Culture & Recreation
- 09 Public Safety
- 10 Individual Rights
- 11 Government-Wide Support

Here's what it looks like...

STATE OF HAWAII PROGRAM STRUCTURE

PROGRAM STRUCTURE NUMBER	PROGRAM LEVEL I II III IV V VI	PROGRAM ID NO
01	ECONOMIC DEVELOPMENT	
01 01	BUSINESS DEVELOPMENT	
01 01 01	STRATEGIC MARKETING AND SUPPORT	BED 100
01 01 02	CREATIVE INDUSTRIES DIVISION	BED 105
01 01 03	FOREIGN TRADE ZONE	BED 107
01 01 04	GENERAL SUPPORT FOR ECONOMIC DEVELOPMENT	BED 142
01 02	TOURISM	BED 113
01 03	AGRICULTURE	
01 03 01	FINANCIAL ASSISTANCE FOR AGRICULTURE	AGR 101
01 03 02	PRODUCTIVITY IMPROVEMENT & MGMT ASSISTANCE FOR AGR	
01 03 02 01	PLANT PEST AND DISEASE CONTROL	AGR 122
01 03 02 02	ANIMAL PEST AND DISEASE CONTROL	
01 03 02 02 01	RABIES QUARANTINE	AGR 131
01 03 02 02 02	ANIMAL DISEASE CONTROL	AGR 132
01 03 03	PRODUCT DEVELOPMENT AND MARKETING FOR AGR	
01 03 03 01	FORESTRY RESOURCE MANAGEMENT & DEVELOPMENT	LNR 172
01 03 03 02	QUALITY AND PRICE ASSURANCE	AGR 151
01 03 03 03	AGRICULTURAL DEVELOPMENT & MARKETING	AGR 171
01 03 04	GENERAL SUPPORT FOR AGR	
01 03 04 01	AGRICULTURAL RESOURCE MANAGEMENT	AGR 141
01 03 04 02	AGRI-BUSINESS DEVELOPMENT AND RESEARCH	AGR 161
01 03 04 03	GENERAL ADMINISTRATION FOR AGRICULTURE	AGR 192
01 04	FISHERIES AND AQUACULTURE	
01 04 02	FISHERIES MANAGEMENT	LNR 153
01 04 03	AQUACULTURE DEVELOPMENT PROGRAM	AGR 153
01 05	TECHNOLOGY	
01 05 01	HAWAII STATE ENERGY OFFICE	BED 120
01 05 02	HIGH TECHNOLOGY DEVELOPMENT CORPORATION	BED 143
01 05 03	HAWAII STRATEGIC DEVELOPMENT CORPORATION	BED 145
01 05 04	NATURAL ENERGY LAB OF HAWAII AUTHORITY	BED 146
01 05 05	HAWAII GREEN INFRASTRUCTURE AUTHORITY	BED 138
01 06	WATER AND LAND DEVELOPMENT	LNR 141
01 07	SPECIAL COMMUNITY DEVELOPMENT	
01 07 01	HAWAII COMMUNITY DEVELOPMENT AUTHORITY	BED 150
01 08	HAWAII HOUSING FINANCE AND DEVELOPMENT CORP	BED 160
01 09	OFFICE OF AEROSPACE	BED 128
02	EMPLOYMENT	



Current Fiscal Biennium is FY 2021-2023:
This is the State budget period.

July 1, 2021 – June 30, 2022 = Fiscal Year 2022
a.k.a. FY 2021-2022 or FY22

July 1, 2022 – June 30, 2023 = Fiscal year 2023
a.k.a. FY 2022-2023 or FY23

Fiscal biennium starts in odd year



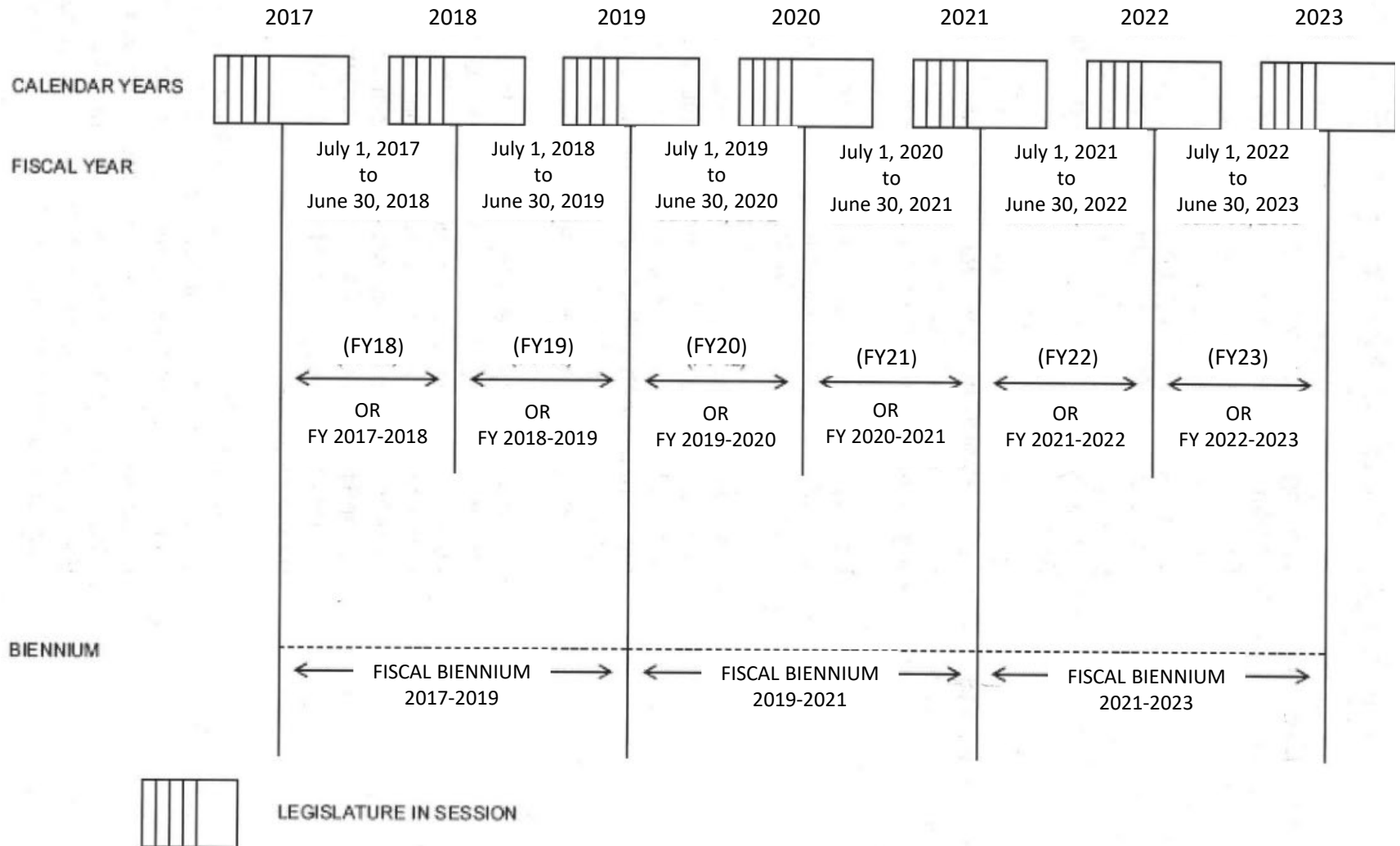
**Current Fiscal Biennium is FY 2021-23:
This is the State budget period.**

The first year of session (2021):
pass appropriations bill for FY 2021-23

The second year of session (2022):
pass *supplemental* appropriations bill for FY 2021-23



The Budget Period





*A lot happens before the
'Budget Bill' is introduced...*

Governor
submits budget to Legislature in
December



*A lot happens before the
'Budget Bill' is introduced...*

Early January,
the **Legislature's money committees**
invite Executive Departments
to brief them on their budget
requests

Money committees =

Senate WAM (Ways and Means)

House FIN (Finance)



WAM and FIN Staff



- Keep track of all appropriations bills... big picture, small details, all funds (*long hours!*)
- Must consider financial plans (6-yr plan) and expenditure ceilings
- Operating expenditures (recurring, operating costs)
- Capital expenditures (non-recurring, CIPs)



Budget Bill – Overview

\$

- Summer/Fall: **Departments make requests to Governor**
- 1 month before Session: **Governor provides Budget Request to Legislature**
- January: **Legislature begins briefings with departments**



Budget Bill - Overview

\$

- Budget Bill formally **introduced** at start of session (3rd Wednesday in January)
- **FIN and WAM hold public hearings**
- Budget Bill **passed** by Legislature
- Budget Bill **enacted** by Governor
- Process starts again





Legislative Session starts
and 'Budget Bill' is introduced

- **House Speaker & Senate President**
both introduce Executive Budget
bills; indicate they are introduced
“by request”; they are coded as
part of Governor’s package
- Other bills with appropriations are
also introduced



In the
Budget Bill,
you'll find
page after
page of
numbers
and
acronyms!

Page 7

H.B. NO. 500
H.D. 1
S.D. 1
C.D. 1

PROGRAM APPROPRIATIONS

				APPROPRIATIONS			
ITEM NO.	PROG. ID	PROGRAM	EXPENDING AGENCY	FISCAL YEAR 2015-2016	M O F	FISCAL YEAR 2016-2017	M O F
9.	AGR132 - ANIMAL DISEASE CONTROL						
				13.68*		13.68*	
	OPERATING		AGR	1,435,509A		1,462,592A	
				5.00*		5.00*	
			AGR	281,052B		281,052B	
			AGR	377,518P		377,518P	
10.	LNR172 - FORESTRY - RESOURCE MANAGEMENT AND DEVELOPMENT						
				17.50*		17.50*	
	OPERATING		LNR	741,504A		623,301A	
			LNR	1,955,475B		1,955,475B	
				1.50*		1.50*	
			LNR	8,820,000P		1,045,000P	
	INVESTMENT CAPITAL		LNR	C		1,000,000C	
11.	AGR151 - QUALITY AND PRICE ASSURANCE						
				16.00*		16.00*	
	OPERATING		AGR	1,629,595A		1,304,505A	
				3.00*		3.00*	
			AGR	405,821B		408,707B	
			AGR	300,000T		300,000T	
			AGR	536,020W		536,020W	
			AGR	78,624P		78,624P	
12.	AGR171 - AGRICULTURAL DEVELOPMENT AND MARKETING						
				14.00*		14.00*	
	OPERATING		AGR	1,706,298A		1,730,424A	
			AGR	420,000B		420,000B	
			AGR	234,794N		249,280N	

Handy Budget Decipher Sheet

Don't be intimidated!

Learn to "read" the budget.

Handy Budget Decipher Sheet

3 Crucial Pieces of Information to Help You De-code the Budget

This information is taken from last year's budget bill (2015's HB500), under Section 2, "Definitions."

- (1) Departments aren't referred to using their regular acronyms. **Instead, the budget uses distinct 3-letter IDs to refer to organization programs (with identifying program numbers) and expending agencies.** We've listed them here. (For example, if you're looking for funding in DBEDT, you'll want to search for "BED.")

Department (Commonly Used Acronym)

Program & Expending Agency ID

Department of A ccounting and G eneral S ervices (DAGS)	AGS
Department of A griculture (DOA)	AGR
Department of the A ttorney G eneral (AG)	ATG
Department of B udget and F inance (B&F)	BUF
Department of B usiness, E conomic D evelopment, and T ourism (DBEDT)	BED
Department of C ommerce and C onsumer A ffairs (DCCA)	CCA
Department of D efense (DOD)	DEF
Department of E ducation (DOE)	EDN
Office of the G overnor	GOV
Department of H awaiian H ome L ands (DHHL)	HHL
Department of H ealth (DOH)	HTH
Department of H uman R esources D evelopment (DHRD)	HRD
Department of H uman S ervices (DHS)	HMS
Department of L abor and I ndustrial R elations (DLIR)	LBR
Department of L and and N atural R esources (DLNR)	LNR
Office of the L ieutenant G overnor (LG)	LTG
Department of P ublic S afety (DPS)	PSD
Department of T axation (DOTAX)	TAX
Department of T ransportation (DOT)	TRN
U niversity of H awaii (UH)	UOH

Before you jump into looking at the budget, it's important to understand how it's developed and approved.

Quite a few entities are involved in the budget process, including the Legislature. (Separate bills are introduced for each agency as well as the Office of Hawaiian Affairs.)

- The **Council on Revenues** meets several times each fiscal year, which is when the budget is first developed.
- The **Governor**, through the Department of Budget and Finance, develops the initial version of the "budget bill" and sends it to the House and Speaker of the House for review. The Governor can then reform and send it to the Governor for approval. IMPORTANT: The Governor can determine when a bill is introduced.
- After the **Legislature** receives the bill, it can be amended.



MOF = Means of Financing

The letter that follows each appropriation figure has significance – it indicates the source of funding. Here's the list for decoding (it also appears in the Budget Bill):

Ageneral funds
Bspecial funds
Cgeneral obligation bond fund
Dgeneral obligation bond fund with debt
 service cost to be paid from special funds
Erevenue bond funds
Jfederal aid interstate funds
Kfederal aid primary funds
Lfederal aid secondary funds

M federal aid urban funds
N federal funds
P other federal funds
R private contributions
S county funds
T trust funds
U interdepartmental transfers
W revolving funds
X other funds



Position Ceiling

Above certain line items you'll find numbers followed by **asterisks***.

These * indicate the maximum number of full-time equivalents (FTEs) that may be funded by the dollar amount and funding source noted immediately below.



Position Ceiling

Additionally, above certain line items you'll find numbers followed by **double asterisks****.

These ****** indicate the maximum number of **temporary** full-time equivalents (FTEs) that may be funded by the dollar amount and funding source noted immediately below.



And away we go!
Starts in House...

HB

- By agreement, the **House bill will be the vehicle** for the budget
- **FIN assigns budget areas to subject matter committees** for their recommendations/priorities
- Subject matter committees may hold **info briefings; submit recommendations to FIN**



And away we go!

- **House Finance (FIN) committee** will schedule a hearing
- **FIN will prepare amended bill (HD1)** and submit to clerk's office by **Budget Decking** deadline
- HD1 may incorporate some separate appropriations bills

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Crosses to Senate

- **WAM will schedule a hearing**
- **Senate subject matter committees** will provide their priorities to WAM
- **WAM will prepare amended bill (SD1)** and submit to clerk's office by decking deadline
- SD1 may incorporate some separate appropriations bills



Other Appropriations Bills

- Despite initially being drafted with a dollar amount, the bill may move forward with **“unspecified” or blank \$ amounts** in funding sections.
- Bill itself may die... but funding is incorporated into the budget bill.

HB507 = \$1 million to help with macadamia felted coccid...
HD1 = "unspecified" funds; defective date
SD1 = corrected date... made it to WAM and 'died' there

Hawaii State Legislature

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The Senate and House of Representatives
have adjourned Sine Die for 2015.

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HB507 HD1 SD1

 (?)

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All Versions of this Measure

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[HB507 HD1](#) 

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[HB507 SD1 SSCR1012](#) 

Testimony

Filename

[HB507 TESTIMONY AGR 02-12-15](#)

Measure Title: RELATING TO AGRICULTURE.

Report Title: Macadamia Nut Trees; Macadamia Felted Coccid; Agriculture; Appropriation (\$)

Description: Appropriates funds to the Department of Agriculture, in cooperation with UH CTAHR, to research and develop methods for the prevention and treatment of macadamia felted coccid. (SD1)

Companion:

Package: None

Current Referral: ENE/AGL, WAM

Introducer(s): TSUJI, AQUINO, CHOY, EVANS, ICHIYAMA, ITO, KOBAYASHI, NAKASHIMA, ONISHI, SAY, YAMANE, YAMASHITA

Sort by Date	Status Text
1/23/2015 H	Pending introduction.
1/26/2015 H	Introduced and Pass First Reading.
1/28/2015 H	Referred to AGR, FIN, referral sheet 2
2/9/2015 H	Bill scheduled to be heard by AGR on Thursday, 02-12-15 8:30AM in House conference room 312.
2/11/2015 H	Broadcast of hearing/briefing available. See: www.capitoltv.org
2/12/2015 H	The committees on AGR recommend that the measure be PASSED, WITH AMENDMENTS. The votes were as follows: 13 Ayes: Representative(s) Tsuji, Onishi, Brower, Cachola, Choy, Ito, Kawakami, Kong, Ohno, Tokioka, Woodson, Matsumoto, Ward; Ayes with reservations: none; Noes: none; and Excused: none.
2/18/2015 H	Reported from AGR (Stand. Com. Rep. No. 347) as amended in HD 1, recommending passage on Second Reading and referral to FIN.



How to find out
if it was
incorporated into
the budget bill?



- **Committee report** sometimes highlights particular changes
- **Budget worksheets** published after the revised bill draft is issued: show changes made to prior version, and include more detail than the bill

2015 Budget Worksheets

- HB500 GM Worksheets
- HB500 HD1
- HB500 HD1 SD1
- HB500 Comparison Worksheets Agree
- HB500 Comparison Worksheets Disagree
- HB500 HD1 SD1 CD1 Worksheets
- HB500 HD1 SD1 CD1 CIP Spreadsheet
- HB500 HD1 SD1 CD1 Department Totals



- Sometimes the level of detail published is just not sufficient!
- Contact **FIN** or **WAM** staff for additional program detail – feel free to call PAR for initial guidance

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Back to our example... looking at the budget worksheet

WAM: in HB500 HD1 SD1
added \$250,000 FY2016 and \$250,000 FY2017
from general funds

Program ID AGR122 PLANT PEST AND DISEASE CONTROL
Structure #: 010302010000
Subject Committee: AGL AGRICULTURE

SEQ #	EXPLANATION	FY 2016	FY 2017
2000-001	SENATE ADJUSTMENT: ADD FUNDS FOR THE PREVENTION AND TREATMENT OF MACADAMIA FELTED COCCID. ***** DETAIL OF SENATE ADJUSTMENT: OTHER CURRENT EXPENSES (250,000) \$250,000 NON-RECURRING. SEE LNR402 SEQ. NO. 2000-001.	250,000 A	250,000 A



HB500 HD1 SD1 CD1

ended up with \$250,000 FY2016 only from special funds

LEGISLATIVE BUDGET SYSTEM BUDGET COMPARISON WORKSHEET

Page 7 of 989

Program ID AGR122 PLANT PEST AND DISEASE CONTROL
Structure #: 010302010000
Subject Committee: AGL AGRICULTURE

HB500 HD1 SD1 CD1				EXECUTIVE BUDGET REQUEST			
SEQ #	EXPLANATION	FY 2016	FY 2017	EXPLANATION	FY 2016	FY 2017	SEQ #
2000-001		250,000	B				2000-001
LEGISLATIVE ADJUSTMENT: ADD FUNDS FOR THE PREVENTION AND TREATMENT OF MACADAMIA FELTED COCCID.							
FROM AGRICULTURAL DEVELOPMENT AND FOOD SECURITY SPECIAL FUND.							
DETAIL OF LEGISLATIVE ADJUSTMENT: OTHER CURRENT EXPENSES (FY16: 250,000)							



Looking at the bills... the level of detail is just not there

HB500 HD1 SD1:

7. **AGR122** - PLANT PEST AND DISEASE CONTROL

		84.00*	84.00*
OPERATING	AGR	5,913,058A	6,043,570A
		42.00*	42.00*
	AGR	8,297,965B	8,376,340B
	AGR	2,500N	2,500N
	AGR	512,962T	512,962T
	AGR	152,139U	190,656U
	AGR	50,360W	50,360W
	AGR	673,089P	673,089P

HB500 HD1 SD1 CD1:

7. **AGR122** - PLANT PEST AND DISEASE CONTROL

		84.00*	84.00*
OPERATING	AGR	5,659,086A	5,789,598A
		42.00*	42.00*
	AGR	8,547,965B	8,376,340B
	AGR	2,500N	2,500N
	AGR	512,962T	512,962T
	AGR	152,139U	190,656U
	AGR	50,360W	50,360W
	AGR	673,089P	673,089P



The detail could be found only
on the **budget worksheet**
(or in the case of CD1, the
committee report)



Floor Votes (Readings) on Bills

1st reading = at outset; everything passes

2nd reading = sometimes debate on House floor, rarely on Senate

3rd reading = possible debate in either chamber

Conference Committee

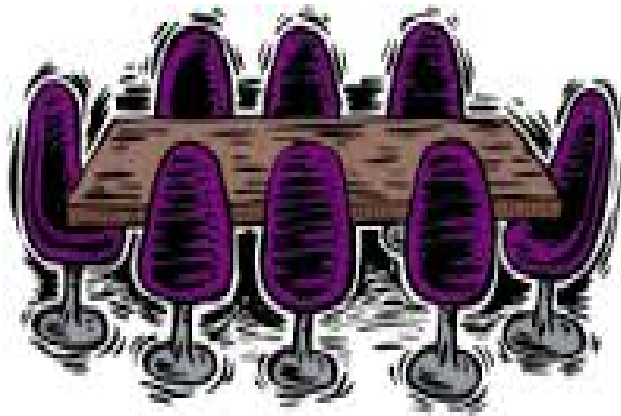
Final reading = possible debate in both

To find agreement, leadership appoints members to Conference Committees for each of the bills that has passed the House and Senate in different versions

Members from Senate

Bill #HB1900
SD1 HD1

Members from House



Conference committees try to reach agreement on final version of the bill



What's the deadline for the conference committee to come to a decision?

Decking for non-fiscal bills: April 22nd, 2021

Decking for fiscal bills: April 23rd, 2021

Any conference draft or decision on final form must be delivered to the House and/or Senate Chief Clerk by then (placed on the clerks' "decks," or desks).





What's the deadline for the conference committee to come to a decision?

They may set deadlines more specifically... such as:

6:00 p.m. = conclude negotiations

**9:00 p.m. = committee report available
for review and signature**

**11:30 p.m. = file committee report and bill
draft with Chief Clerk**





A Note re: Fiscal (\$) Bills

**Bills with fiscal implications
must get approval
by money chairs (FIN and WAM)**

This means that even if you've got loads of support from the other conferees, the fate of your bill – and whether or not it comes out of conference – may not be known until the evening of the Final Decking deadline for fiscal bills.



Grant-in-Aid \$

- If the Legislature is offering **GIA money**, the application will appear on the website (“Legislative Information”)
- **Deadline for applications traditionally end of January**
- Won’t know result until the end of process (conference draft of budget)

**** No GIA in 2021 ****



Grant-in-Aid \$

- Can view **previous years'** applications and awards online
- **Separate application for CIP fund** requests
- **Chapter 42F** for more information

**** No GIA in 2021 ****



The Budget Bill needs to
pass final reading
before the end of session
(adjournment *sine die*)



Governor

- Let Governor's office know your position
- Ask supporters to communicate
- Use your administration contacts
- **Can line item veto on Budget bill**

<http://governor.hawaii.gov>



Is it really over...?

- Focus on implementation!
- If there's \$, doesn't mean it will be expended
- Thanks to those who have helped
- Debrief – valuable info for future



At the Capitol...

You never know who's going to prove helpful!

- Staff may be key!
- Legislators' roles may change over the years
- Listen and learn
- Relationships
- Don't burn bridges



If you've got a good relationship with a legislator... ask for advice!

- They may know additional background that leads to stances/positions
- May have a better understanding of how to approach particular legislators
- May advise if more/less pressure needed, where to focus energy, and perspectives on bigger picture of what's going on



To find lists of bills with
Appropriations (\$)
find the Reports and Lists
button on the homepage

capitol.hawaii.gov



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Floor Session Convening Times for January 28, 2013:
Senate: 11:30am | House: 12:00pm

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feature for 2013
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Appropriations

House and Senate Bills with Special Fund or Revolving Fund Appropriations

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Measure
Text pdf

Measure Status

Current Status

Introduce

HB4

[Beach Erosion Study; Appropriation; 50th House District CIP \(\\$\)](#)

MAKING AN APPROPRIATION FOR CAPITAL IMPROVEMENT PROJECTS FOR THE BENEFIT OF THE FIFTIETH REPRESENTATIVE DISTRICT.

Appropriates moneys to subsidize a beach erosion study for the island of Oahu that specifically includes the shoreline areas within the 50th representative district.

(H) [2/4/2015](#)- The committee(s) on TOU recommend(s) that the measure be deferred.

THIELEN

HB49

[Hawaii Charter School Facility Development Special Fund; Tax Credit; Appropriation \(\\$\)](#)

RELATING TO EDUCATION.

Establishes a special fund for the development of charter school facilities. Establishes an income tax credit for taxpayers who make contributions to the development of charter school facilities. Appropriates funds for the Hawaii charter school facility development special fund.

(H) [2/9/2015](#)- The committee(s) on EDN recommend(s) that the measure be deferred.

ITO

HB80

[Non-General Funds; Attorney General; Antitrust Trust Fund; Hawaii Criminal Justice Commission Trust Account \(\\$\)](#)

RELATING TO NON-GENERAL FUNDS.

Reclassifies the antitrust trust fund as a special fund and repeals the Hawaii criminal justice o

(H) [1/26/2015](#)- Referred to FIN. referral sheet 1

LUKE, NISHIMOTO

HB132

[Mortgage Foreclosures; Judicial Foreclosure; Mandatory Dispute Resolution;](#)

RELATING TO MEDIATION AFFECTING JUDICIAL FORECLOSURE.

Expands the application of mandatory mortgage foreclosure dispute resolution by requiring mortgagors to participate in mediation to avoid foreclosure or mitigate damages from foreclosure prior to foreclosure actions filed prior to the effective date of this measure and pending an initial court hearing. Applies the foreclosure actions filed prior to the effective date of this measure and pending an initial court hearing. Appropriates funds. Effective December 1, 2015; appropriations effective July 1, 2015.

Helpful Features

- easy to search using your web browser
- can sort list by headers
- can save as PDF or download to Excel

HB181 HD1

[Ethics Commission Package; Lobbyists; Expenditures \(\\$\)](#)

RELATING TO LOBBYING EXPENDITURES.

Broadens the term "expenditures" by removing the exemption for expenses relating to the preparation of testimony before a legislative or administrative hearing. Requires a lobbyist's statement of expenditures to include total expenditures, rather than expenditures over \$750. (HB181 HD1)

(H) [2/13/2015](#)- Passed Second Reading as amended in HD 1 and referred to the committee(s) on JUD with none voting aye with reservations; none voting no (0) and Takumi excused (1).

SOUKI (Introducer party)

HB276

[County Infrastructure Development Revolving Loan Fund; Establishment \(\\$\)](#)

(H) [1/26/2015](#)- Referred to HSC. FIN. referral sheet 1

HASHEM, CREAG, KOBAYASHI, LOW

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made in prior years

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TWENTY-EIGHTH STATE LEGISLATURE

REGULAR SESSION OF 2015

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