

PUBLIC ACCESS ROOM
A division of the Legislative Reference Bureau

NEWSLETTER

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Public Access Room (PAR)

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Neighbor Islands (Toll Free): Use these numbers, and then enter extension 7-0478 followed by the # sign.

Hawai'i.....974-4000 Kaua'i.....274-3141
Maui.....984-2400 Moloka'i/Lana'i....(800) 468-4644
Note: Fax from neighbor islands using these numbers with ext. 7-0793.



2012 Legislative Timetable

March

- 15th Triple Referral Filing deadline
23rd Second Lateral
26th Holiday: Kuhio Day
30th First Lateral for Senate Concurrent Resolutions

April

- 3rd First Lateral for House Concurrent Resolutions
5th Second Decking
6th Holiday: Good Friday
12th Second Crossover & Last day to disagree
13th First Crossover for Concurrent Resolutions
20th Constitutional Amendments: Deadline for final form
23rd Second Crossover for Concurrent Resolutions
26th Last day to file Non-Fiscal Bills to deck for Final Reading
27th Last day to file Fiscal Bills to deck for Final Reading

May

- 3rd Adjournment sine die (Session pau!)

Governor's Deadlines

June

- 25th Intent to veto deadline (35th day after adjournment sine die)

July

- 10th Veto/signing deadline (45th day after adjournment sine die)

LRB Library

Need Assistance?
Try the Library!



Libraries are great places to find the tools we need to become better informed participants in our own government. And we here in Hawaii are lucky enough to have a great library right in our State Capitol! Here's a chance to learn more about a sister division of the Public Access Room (PAR), the Legislative Reference Bureau (LRB) Library.

The LRB Library's always helpful staff and fully stocked shelves provide services to the legislature, its service agencies, and of course, the public. Whether you are tackling state policy, in-depth legislative research, or just have questions regarding laws and regulations, the Library can be a good place to start.

Located on the Chamber level (Room 005) of the State Capitol, the Library houses a vast collection of material.

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LRB Library (continued from page 1)

Here are some highlights:

- **Ten year archive of hard copies of bills, resolutions, and committee reports.** Ready access to these documents is extremely helpful when conducting research or drafting proposed legislation.
- **Legislative studies and executive agency reports** from Hawaii and the nation with background information on laws and programs. These actually comprise the bulk of the library's print collection. The librarians can help you find the ones most relevant to your search.
- **Hawaii Revised Statutes, House and Senate journals, court cases, federal statutes, U.S. Supreme Court cases, selected state statutes and county ordinances and codes.** Again, quick access to these source materials is a terrific resource.
- **LRB Publications** such as the Directory of State, County and Federal Officials and its companion, the Guide to Government in Hawaii, are distributed by the Library.
- **Over 300 periodicals and newspapers** on a wide range of topics.
- **Workspace** and a computer terminal for legislative research.

There are Library tools you can access from your own computer (or one in the Public Access Room), too:

- **LRB Library website** (<http://hawaii.gov/lrb/library.html>) offers online tools including the Library Reference Desk, with categorized information and resources. There's a computer terminal in the Library available for you to use while conducting research, and the librarians will be happy to assist you as you search.
- **CARD online catalog of the LRB, Supreme Court and City Municipal libraries** with links to electronic documents. <http://hawaii.gov/lrb/card>
- **iClips** daily selection of online news articles. After 25 years of maintaining newspaper clippings from the *Honolulu Advertiser* and the *Honolulu Star Bulletin*, the library began to publish iClips in 2002 with hopes of making such information more readily accessible via the internet. Posted on weekdays, iClips is a selection of online news articles, sorted and listed, and is extremely useful for the latest issues concerning Hawaii and the legislature. Bookmark it on your browser to stay up-to-date: <http://lrbhawaii.info/iclips>.
- **E-Reference** service. Email your question to the LRB librarians at lrb@capitol.hawaii.gov and they'll be happy to assist you. (Though please note: the Library does not offer legal interpretation or advice.)

Head librarian, Karen Mau, and the rest of the library staff have their doors **open daily Monday thru Friday from 7:45 a.m. to 6 p.m. during session** (during the Interim they close at 4:30 p.m.).

Check out the LRB Library and all it has to offer!

Legislative Reference Bureau Library
State Capitol, Room 005 (Chamber level)
Phone: 587-0690
FAX: 587-0699
Email: lrb@capitol.hawaii.gov
Website:
<http://hawaii.gov/lrb/library.html>



LRB Library staff – Experts at helping you find what you need
(*back row: Allison Yanagi, Claire Marumoto, Carole Tanaka;*
front row: Stephen Bibbs, Karen Mau)

Website: "Reports and Lists" Button

What's still alive? What's become law? Where are the budget worksheets?

There's a wealth of information just a click away from the homepage of the Legislature's website, using the "[Reports and Lists](#)" button. It's the go-to spot when you don't see what you're looking for anywhere else on the homepage.

Legislature's Website: www.capitol.hawaii.gov



There's a treasure trove of information here. These are some of the features we'd like to bring to your attention.

Lots of Lists – Take a look at all the bills that have been introduced, or all the resolutions. Easily browse through and scan reports, or use your browser's search function to find keywords in the measure's title or description.

Budget Worksheets – Following the budget process? This is where you'll find the budget worksheets that highlight the content of the bills and the points of difference as the bills move toward conference.

Daily Documents – A handy feature that allows you quick access to documents that were created on any particular day. This is a fast way to get to recently published measures, committee reports, proposed drafts and governor's messages. Just choose the current day's date for the latest documents.

Bill Tracking (Deadline) Reports – This is incredibly useful as we move past first crossover. The majority of bills introduced will have failed to make it this far, and you can access a quick report that will show you the bills that *have* survived, their current descriptions and status. It's a great time to scan what's still alive to make sure you're aware of the legislation that's moving forward. Something that started out as a bill you weren't interested in may have morphed into something you'll want to testify on. There will also be reports for Second Crossover and the measures that reach the conference stage.

Packages – A quick drop down menu will take you to lists of bill packages (collections of legislative measures that have been supported by a particular entity or group, for example the "Governor's Package" or the "Keiki Caucus Package").

Governor's Messages, Reports to the Legislature – This is an easy way to get a list of Governor's Messages, including those nominating people to boards and commissions. Trying to find a report to the legislature from a state department? This is where you'll find the list of reports that have been submitted.

Measures that have Passed the Legislature – Bills passed, resolutions adopted, constitutional amendments that passed in final form – all can be found here in easy-to-browse lists.

Governor's Actions on Legislation – This is where you'll find the list of acts, the bills on the Governor's intent-to-veto list, vetoed bills and those bills that survived via a veto override.

Get to Know your Deadlines: **Second Lateral, Second Decking and Second Crossover**

At this point in session, all the viable bills have successfully made their way through their originating chamber and crossed over to their non-originating chambers (i.e., surviving House bills are now in the Senate, and surviving Senate bills are now in the House).

Second Lateral

Now that surviving bills have moved to the non-originating chamber, they have to survive another series of deadlines. This time the lateral deadline is referred to as "second lateral" ("first lateral" was the deadline to move bills to their last committee in their *originating* chamber). This year, all bills with multiple referrals must move to their last committee by Friday, March 23rd.

Second Decking

The bill has to be reported *out* of its last committee in time to be decked, which makes the bill available in final form to the members at least 48-hours prior to the third reading. A bill must be filed with the non-originating chamber's Clerk for Third Reading by the Second Decking deadline. This year, that's Thursday, April 5th.

Second Crossover

Successful third reading on bills that meet the Second Decking deadline must take place before the next deadline, Second Crossover. This year, Thursday, April 12th is the Second Crossover deadline. Any bill that has not successfully passed three readings in its non-originating chamber (the Senate for HB's, the House for SB's) by this date will fail to move forward.

Bills that *have* passed third reading will "crossover" back to their originating chamber. If no changes were made by the non-originating chamber, the bill may be sent directly to the Governor. If changes were made, the originating chamber may vote to accept the revised bill or may "disagree" with the changes. If they disagree, the bill moves into the conference process to determine its final form.

Rules regarding the conference process are published by House and Senate leadership each session. Once issued, a link should appear on the legislature's homepage. Call PAR if you have questions or would like additional information.

PAR Hours!

Use your office (Room 401) at the Capitol – computers, expert staff, and more

During Session (January 18 – May 3), the Public Access Room (Room 401) has extended hours!



Monday through Friday, 8:00 a.m. – 7:00 p.m.



Quotes from the File . . .

"You may delay, but time will not."

- Benjamin Franklin

"Forever is composed of nows."

- Emily Dickinson

"This time, like all times, is a very good one, if we but know what to do with it."

- Ralph Waldo Emerson